

Sacramento Fellowship of Narcotics Anonymous
Area Service Committee Agenda for "June 6, 2018"
REMINDER: New GSR Orientation will now be at 6:30pm

I. Call to Order at Sierra 2 Center, 2741 24th St, Sacramento at 7:00pm

II. Prayers & Principles

- A. NA Service Prayer – "God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction." – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

III. Roll Call/Minutes/Proposals - (7th Tradition Basket will be passed around)

- A. Roll Call/Group Reports
- B. Recovery Birthdays
- C. Suggestions for Brainstorming
- D. Verify Quorum/Approval of Minutes from "May 2, 2018"
- E. Proposals-none

IV. Elections- Coming up in July- Treasurer, Assistant Treasurer, Senior RCM, Junior RCM, Literature Coordinator, Assistant Literature Coordinator, H&I Task Leader, Phonenumber Task Leader, Volunteer Coordinator

V. Break – 10 minutes

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (Literature, Schedules, Treasurer, Web)	Policy & Procedures	PR Coordinator (Phonelines, H&I)
Vice Chair (Outreach, Unity Day, Vol. Coord.)	RCMs	Treasurer, Assistant Treasurer
Admin Assistant		

Please read the written reports before we meet and be prepared with questions and/or comments.

VII. Brainstorming and Dialogue

VIII. Additional Proposals –

IX. Update from ASC Treasurer –

Beginning Balance	June 2018		Available Funds for ASC	\$5894.16
Beginning Balance	June 2018		Available Funds for H&I	\$5485.43

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	\$
614	Agenda Copies	\$	520	Donations from groups	\$
618	Storage Rental	\$	560	7th Tradition at ASC	\$
601	Regional donation	\$75.00	540	Donations for Coffee	\$
605	Schedules	\$	530	Group Literature	\$
617	Rent (ASC & Admin/H&I)	\$240.00	552	Unity Day	\$
650	Phone lines	\$			\$
616	Admin Supplies	\$			\$
619	ASC Literature	\$			\$
627.5	H&I Literature Expense	\$300.00			\$
644	Unity Day	\$			\$
603	RCM Mileage	\$			\$
603	Literature Mileage	\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	\$
629	Literature (H&I)	\$	570	H & I Donation	\$
628	Additional Schedules	\$ 10.00	572	H&I Fundraiser	\$
		\$	627	H&I Literature Income	\$
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Ending Balance		ASC	\$
		H&I	\$
		Total Balance in Checking	\$

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the "We" version of the Serenity Prayer

REMINDER: New GSR Orientation will now be at 6:30pm

Important Dates for June 2018, plus more.....

- **ASC Meeting: June 27th**, 7pm, Sierra 2, 2791 24th Street, Sacramento, CA 95818 (1st Wed)
- **Admin Meeting: June 20th**, 7pm, Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed)
- **H & I Task Group: June 18th**, 7pm, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Monday)
- **Public Relations Task Group Meeting: June 21st**, 7pm, Starbucks, 1401 Alhambra Blvd., Sacramento, 95815 (3rd Thurs) **Needs Support!**
- **Unity Day Task Group Meeting: June 17th**, 6:00pm Lutheran Church, 7595 Center Pkwy., Sacramento, 95822 (3rd Sun) **Needs Trusted Servants.**
- **Unity Day Task Group Meeting: meeting every Sunday night at 6 until event starting June 3.**
- **Outreach Task Group Meeting: June 11th**, 7pm, Straw Hat Pizza, 2929 Mather Field Rd., Rancho Cordova, 95670 (2nd Mon)
- **ARANA Campout, June 15, 16, and 17th, 2018**, Rollins Lake, Orchard Springs Resort, 19805 Larsen Road Chicago Park, CA 95712
- **BOB (Band of Brothers) Convention (1st Men's Convention) Oct 5th – 7th, 2018**, San Jose Holiday Inn, 1350 N 1st Street, San Jose, CA, US, 95112

Admin Position	Name	Email	Elected	Term	Apr	May	Jun
01-Chair	Tamara R.	chair.sacfna@gmail.com	01/03/2018	Jan 2019	X	X	
02-Vice-Chair	Michael R.	vicechair.sacfna@gmail.com	01/03/2018	Jan 2019	X	X	
03-Admin Assistant	Jennie V.	adm.assist.sacfna@gmail.com	12/06/2017	Jan 2019	X	X	
04-Policy and Procedure	Nina P	policyprocedure.sacfna@gmail.com	01/03/2018	Jan 2019	X	X	
05-PR Coordinator	Eric B.	pr.sacfna@gmail.com	01/03/2018	Jan 2019	X	X	
06-Senior RCM	Javier C.	rcm.sr.sacfna@gmail.com	07/05/2017	July 2018	X	X	
07-Junior RCM	Johnny J.	rcm.jr.sacfna@gmail.com	07/05/2017	July 2018	X	X	
08-Treasurer	Julie L.	treasurer.sacfna@gmail.com	07/05/2017	July 2018	X	X	
09-Asst. Treasurer	Ronda K.	assist_treasurer.sacfna@gmail.com	07/05/2017	July 2018	X	X	

Task Leaders	Name	Email	Elected	Term	Apr	May	Jun
10-Literature Task Leader	Marcie T	literature.sacfna@gmail.com	07/05/2017	July 2018	X	X	
11-Asst. Literature Task Leader	Travis F.	assist.literature.sacfna@gmail.com	05/02/2018	July 2018	X		
12-H&I Task Leader		h.i.sacfna@gmail.com		Oct 2018	X	X	
13-Phoneline Task Leader		phoneline.sacfna@gmail.com		Oct 2018			
14-Schedule Task Leader	April B	schedules.sacfna@gmail.com	10/04/2017	Oct 2018	X	X	
15-Outreach Task Leader	Shay R.	outreach.sacfna@gmail.com	01/03/2018	Oct 2018	X	X	
16-Unity Day Task Leader	Debbie T.	unityday.sacfna@gmail.com	01/03/2018	Oct 2018	X	X	
17-Webservant Task Leader	Gabor	webservant.sacfna@gmail.com	10/04/2017	Oct 2018			
18-Volunteer Coordinator		vc.sacfna@gmail.com		Oct 2018	X	X	
19-Coffee Person	Leah		01/08/2016	Jan 2018	X	X	

Group Num	Meeting name	Days	Address and time	Meeting Type	APR	MAY	JUN	Comments
Multi Meetings								
01	Recovery is Real	Multi	Sunday, 9am, 417 Main St., Woodland Sunday, 6pm, 100 Woodland Ave., Woodland Tuesday, 6pm, 100 Woodland Ave., Woodland Wednesday, 6 pm, 100 Woodland Ave., Woodland Thursday, 6pm, 100 Woodland Ave., Woodland Friday, 5 pm, 100 Woodland Ave., Woodland Saturday, Noon, 100 Woodland Ave., Woodland Saturday, 6pm, 100 Woodland Ave., Woodland	Sun 9am Sun 6pm Tue 1 hr, CL Wed 1 hr, BS Thur, W Fri 6pm Sat 6pm, Sun5pm	x	x		
02	Over the Rainbow	Multi	Tue, 7 pm, 1927 L St., Sac Sunday, 7 pm, 1927 L St., Sac (NOT DOWNSTAIRS)	LGBT, 1hr all mtgs	x	x		
03	Elk Grove Home Group	Multi	8170 Laguna Blvd., Ste 107 Tuesday, 7:30 pm Thursday and Friday 7 pm	Tues , 1 hr Thur BS, 1 hr Fri 1 hr	x	x		
04	New Beginnings	Multi	519 2nd St, Woodland (in the basement) Corner of 2nd and Lincoln Sunday 7:30pm -8:30pm Monday, Wednesday, Thursday 7:30 PM LAST Monday 7:30 pm- 9 pm	Mon W 1hr Wed 1 hr CL, Thu TD 1hr Last Mon of Month 7:30p-9p, Sun 1 hr	x	x		
07	A New Way of Life	Multi	Sat, Noon, 7595 Center Parkway, Sac Sun, 8:00pm, 7595 Center Parkway, Sac	Sat Noon 1hr Sun 8 pm 1hr	x	x		
08	Recovery on Benita	Multi	Monday, 7:00 pm - 8:00pm 2201 Benita Drive, RC Thursday 7:00 pm - 2201 Benita Dr., RC	Mon BS-1hr Thur - Sec choice Sat Spk				
31	Clunie Group	Multi	Monday-Friday, Noon, 2620 Capitol Ave, Sacramento	Mon BS, 1hr Tue 1 hr, NC on 3rd Tuesdays Wed-Fri 1 hr	x	x		
33	Oak Park Fellowship	Multi	Tuesday, 6:00 pm, 3425 Martin L. King Jr. Blvd. Wednesday, 6 pm, 3425 Martin L. King Jr. Blvd. Friday, 6 pm, 3425 Martin L. King Jr. Blvd. Saturday, 11:30am, 3425 Martin L. King Jr. Blvd. 2nd Saturday only, 7 pm, 3425 Martin L. King Jr. Blvd.	Tue Wed W Fri BS Sat M 2nd Sat Only <u>Speaker meeting</u>	x	x		
38	Through The Gate	Multi	Wednesday 7:00pm -8:30p Sunday 7:00p-8:30p - 2801 C Aramon Dr, RC	Wed Sun BD Wkly		x		
55	Hump Day Hope	Multi	Tuesday, Noon, 4445 Fruitridge Rd, Sac Wednesday, Noon, 4445 Fruitridge Rd, Sac Wednesday, 8:00pm, 4445 Fruitridge Rd, Sac Thursday, Noon, 4445 Fruitridge Rd, Sac	Tue 1hr Wed BS 1hr Wed CNDLT- Spkr 1hr Thur 1hr	x			
65	Group 55	Multi	Mon, Wed, Fri 12:00pm, 4400 58th St., Sac	Mon TD Wed Speaker Fri BS	x	x		
67	Getting it Right Downtown	Multi	1017 10th St, Sac Monday, Wednesday, Friday 8:00am	Mon Spk 1hr Wed JFT 1hr Fri D 1hr	x	x		

Group Num	Meeting name	Days	Address and time	Meeting Type	APR	MAY	JUN	Comments
81	Recovery at 1500 North A Street.	Multi	1500 North A Street, Sac Sunday 4:00pm-5:00pm Tuesday 7:00pm-8:00pm	Tue- Spk Sun- BS 1hr	x	x		
87	Take a Break to Recover	Multi	11:00am -12:30pm Mon, Tue, Thu, & Fri 7th Str, 2nd Flr, Sacramento 95814	720 Mom -IP Tue - JFT Thu-BS Fri-BS Living Clean	x	x		
98	A New Way	Multi	5:00pm Fri & 1:00pm Sat 1017 10th Street, Sacramento	Fri 5:00p BS Sat 1:00pm BS	x	x		
			Number Attended		13	13	0	
			Total Meetings this month		15	15	15	
			Sunday					
06	Surrender for Serenity	Sun	5:30 pm, 2201 Benita Dr., Rancho Cordova	1 hr, D	x	x		
39	Stepping Stones	Sun	6:00 pm, 9270 Bruceville Rd., Sac	Spk, D, 1.5 hrs	x			
93	The Morning Wake Up	Sun	8-9:30 am 3900 47th Ave, Sac @ Mercy Housing	1.5 hrs	x	x		
96	Sunday Morning Recovery	Sun	10:00 am 720 7th Street, Sac	1 hr Speaker	x	x		
			Number Attended		4	3	0	
			Total Meetings this month		4	4	3	
			Monday					
10	Time and Change	Mon	7:00 pm - 2620 Capitol Ave, Sacramento	1 hr, NWA, T, D,	x	x		
12	Cope Without Dope	Mon	7:00 pm - 8890 Gerbers Rd., Sac	1 hr	x	x		
28	Clean & Full of Recovery	Mon	7:00 pm, 1723 L Street, Sac	1hr	x	x		
46	Life After Dope	Mon	7:00 pm, 450 W El Camino, Nor Sac, near Northgate Blvd	Discussion, No CC,1 hr	x			
51	Off 99 @ Saybrook	Mon	6:30 pm,= 4390 47th Ave, Sac	1 hr 2nd Mon BS		x		
66	Monday night grab bag	Mon	6:30pm - 9145 Franklin Blvd, Elk Grove, CA 95758	1 hr Grab Bag/ JFT				
86	Boulevard Court Recovery	Mon	7pm- 8:15 pm - 5321 Stockton blvd, Sacto,CA 95820 Blvd Court Community Rm	1 hr 15 min Speaker		x		
			Number Attended		4	5	0	
			Total Meetings this month		7	7	7	
			Tuesday					
11	No Frills	Tue	7:00 pm - 2376 Zinfandel Drive, Rancho Cordova	No CC	x	x		
44	The Highlands Group	Tue	7:00 pm - 6010 34th Street, North Highlands	CL, 1 hr, no children please	x			
			Number Attended		2	1	0	
			Total Meetings this month		2	2	2	

Group Num	Meeting name	Days	Address and time	Meeting Type	APR	MAY	JUN	Comments
Wednesday								
13	Clean on Capitol	Wed	7:00 pm - 2100 J St. in Chapel, Sac	1 hr	x			
21	Galt Fellowship	Wed	Wednesday 6:00pm-7:00pm, 571 C Street, Galt	1 Hr	x	x		
27	Quest for Serenity I	Wed	Wednesday 7:00pm-8:00pm, 3900 47th Ave	1 Hr	x	x		
82	Welcome Home Men	Wed	7:30pm 8247 E. Stockton Blvd, Suite 2A Sacramento	M	x	x		
Number Attended					4	3	0	
Total Meetings this month					4	4	4	
Thursday								
16	Courage to Change	Thu	6:00 pm - 3555 3rd Ave, Oak Park	1 hr 30 min	x	x		
50	Ounce of Hope	Thu	7:30 pm - 2450 Meadowview RD, Sac	1 hr		x		
60	South Sac Recovery	Thu	7:00pm - 3900 47th Ave., enter at rear on Martin Luther King	1 hr	x			
62	Happy Hour	Thu	5:22 pm - 1820 28th St, Sac	1 Hr		x		
97	Downtown Recovery	THu	8:00pm - 1400 North A street	1hr Speaker Discussion		x		
Number Attended					2	3	0	
Total Meetings this month					5	5	5	
Friday								
18	Recovery Connection	Fri	7:00 pm - 2101 Zinfandel, RC	Birthday every week	x	x		
20	Natomas Group	Fri	7:00 pm - 910 Striker Ave., Ste. C, Sac	Last Fri - JFT/Birthday	x	x		
24	Cons "R" Us	Fri	8:00 pm - 2620 Capitol Ave., (upstairs) Sac	1 Hr	x	x		
64	Keeping It Real	Fri	6:00 pm -2620 Capitol Ave., Sac	1 hr	x	x		
83	12 Steps to Freedom	Fri	7:00pm - 3900 47th Ave, Sac -	1 Hr		x		
88	NeverAlone, Never Again	Fri	7:00pm -8:30pm 5836 Dudley Blvd -	1st Fri- Chair 2nd Fri - Book/Potluck 3rd Fri - Speaker 4th Fri - Chair 5th - Stick	x	x		
Number Attended					5	6	0	
Total Meetings this month					6	6	6	

Group Num	Meeting name	Days	Address and time	Meeting Type	APR	MAY	JUN	Comments
Saturday								
05	Saturday Night Live Elk Grove	Sat	Saturday 8:00pm-9:15p 9270 Bruceville Road Elk Grove	1hr 15min	x	x		
22	E Street Book Study	Sat	10:00 am - 2620 Capitol Ave., Sac	BS, NWA, 1 hr	x	x		
23	Woman to Woman	Sat	10:00 am - 2829 Watt Ave. Room 4, Sac	W	x	x		
25	Saturday Night Traditions	Sat	7:00 pm - 2529 K St. Sac		x	x		
41	Learning to Care	Sat	10 am, 1615 Morse Ave, Sac 95864 Lutheran Church, Arden and Morse Ave.	M	x	x		
43	TU Women	Sat	Noon - 3900 Martin Luther King, Sac	W	x	x		
79	Quest for Serenity II	Sat	7:00pm, 3900 Martin Luther King, Sac	1hr,30 min	x	x		
Number Attended					7	6	0	
Total Meetings this month					7	7	6	
Monthly Number Attended					41	40	0	
Monthly Total Meetings					50	50	48	
Quorum = 50%+1 of meetings rounded up					26	26	25	
Percent Attended Current Month					82.0%	80.0%	0.0%	

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Area Service Committee Minutes for "May 2, 2018"
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II. Prayers & Principles

- A. NA Service Prayer – "God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction." – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous -Johnny
- C. 12 Concepts for NA Service- Portia

III. Roll Call/Minutes/Proposals - 7th Tradition Basket will be passed around during Roll.

- A. Roll Call – Group Reports, Roll Call, Suggestions for Brainstorming, Recovery Birthdays, Verify Quorum
- B. Approval of Minutes from "April 4, 2018" **Approved**
- C. Proposals – none

IV. Elections -

- 1. Assistant Literature –Volunteer- Travis F.
Voting-Wave the clean time requirement to fill the position of Asst. Literature with exception of handling money.

V. Break – 10 minutes

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (includes Literature, Schedules,
Treasury, Web)

Policy & Procedures

PR Coordinator (includes Helpline, H&I)

Vice Chair (includes Activities, Outreach, Unity
Day, VC)

RCMs

Treasurer

Admin Assistant

VII. Brainstorming and Dialogue

- 1. Idea: Bi-Area Liaison Guidelines brought to the GSR for review

VIII. Additional Proposals –

- 1. Idea:

IX. Update from ASC Treasurer –

Beginning Balance May 2018		Available Funds for ASC	\$5,117.36
Beginning Balance May 2018		Available Funds	\$4,924.54

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
614	Agenda Copies	\$ 73.85	520	Donations from groups	\$ 1,012.74
618	Storage Rental	\$34.00	560	7th Tradition at ASC	\$ 40.00
601	Regional donation	\$75.00	540	Donations for Coffee	\$ 10.00
605	Schedules	\$	530	Group Literature	\$ 1,550.45
617	Rent (ASC & Admin/H&I)	\$240.00	552	Unity Day Tickets Sales	\$130.00
650	Phone lines	\$31.87			\$
616	Admin Supplies	\$ 12.67			\$
619	ASC Literature	\$1,130.20			\$
627.5	H&I Literature Expense	\$300.00			\$
619	PR Lit	\$22.80			\$
600	CAR Work Shop	\$26.00			\$
603	Literature Mileage	\$20.00			\$
		\$			\$
		\$		Total Income at ASC	\$2,743.19
		\$		Balance of Inc/Exp @	\$776.80
	Total Expenses	\$1,966.39		Ending Balance	\$5,894.16

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account</i>	<i>Income:</i>	<i>\$</i>
627	Literature (H&I)	\$463.68	570	H & I Donation	\$464.57
629	Activities Budget for Lit	\$	572	H&I Fundraiser BFC	\$260.00
628	Additional Schedules -	\$	627	H&I Literature Income	\$300.00
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$1,024.57
		\$		Balance of Inc/Exp @	\$560.89
	Total Expenses	\$463.68		Ending Balance	\$5,485.43

Ending Balance		ASC	\$5,894.16
		H&I	\$5485.43
		Total Balance in Checking	\$11,379.59

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the "We" version of the Serenity Prayer

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- **Public Relations Task Group Meeting: May 17th, 7pm**, Starbucks, 1401 Alhambra Blvd., Sacramento, 95815 (3rd Thurs) *Needs Support!*
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ADMIN REPORTS:

Chair Report

Hi family,

I would like to begin by apologizing for having cut the last ASC meeting short without completing business. Selene, I apologize for not only cutting you off but for not coming back to you. I completely skipped over brainstorming and I apologize for that. I attended the Admin. meeting on May 16th. We discussed the importance of people showing up to fulfill their commitments once they have taken a position. Life happens and that is understood, but we must not keep those suffering from receiving the message due to circumstances in our own lives. If things come up that get in the way of a requirements being fulfilled, we ask that you simply step down so that we can fill the position, in hopes that you will take another position when ready.

The new insurance certificate is available on our website. Go to SacFNA.org and click on the links tab, then click the first link (Northern California Regional Website), click insurance packets on the left, and then the fourth link in the list (Certificate of Liability Insurance). Or you can get there directly by going to <http://www.norcalna.org/pdf/Evidence%20of%20Insurance%2018-19.pdf>

If your group's facility needs to be named as the insured, then fill out an Insurance Meeting Packet (found at <http://norcalna.org/pdf/Insurance%20Meeting%20Packet.pdf>) and send with a \$25.00 payment to the NCRSO Special Worker. (Or see form for more payment options.) All groups must have a printed copy of the insurance certificate on hand during all meetings and or events. If your group needs assistance with printing one, please see one of the RCMs and they will assist you.

A check was issued at Admin. to cover our storage unit for another year.

We have many elections coming up in July so please spread the word. The qualifications and responsibilities/duties can be found in the SacFNA Guidelines which you should have a copy of in your GSR binders. If you do not have a copy, you can print one at http://sacfna.org/docs/ASC%20Documents/2017-12-06%20Approved_SacFNA_ASC%20Guidelines.pdf and http://sacfna.org/docs/ASC%20Documents/2017-12-06%20Approved-SacFNA_Service%20Structure%20Guidelines.pdf

The positions are: Treasurer, Assistant Treasurer, Senior RCM, Junior RCM, Literature Coordinator, Assistant Literature Coordinator, H&I Task Leader, Phonenumber Task Leader, Volunteer Task Leader.

As I mentioned at the last AREA meeting, I have included the bi-area liaison position guidelines that were put together by the Ad-hoc committee that had been discussed at an earlier AREA meeting. Please read them over with your groups and bring back any questions, concerns, comments, and/or suggestions for improvement for a discussion at our next AREA meeting that will take place on June 27th (3 weeks from today). I will have at least one of the Ad hoc committee members there at that ASC meeting to help clarify the guidelines that they had been asked to come up with. Please be aware that these guidelines are a work in progress and can easily be adjusted. Also know that the task leader created by this position would not be making decisions on their own without a group conscience from the ASC body which is you guys as GSRs.

Bi-area liaison (ARANA and SacFNA) duties and responsibilities.

The Bi-Area liaison will act as an intermediary between the two areas in an effort to:

- Improve communication between the Areas
- ensure both areas are synced up and develop consensus on priorities
- develop a needs assessment to see where there are resource or service gaps between the Areas
- Assist in the development of methods that the Areas can combine efforts for the greater good
- Identify areas of service redundancy and overlap, including:
 - Communication between sub-committees/task groups to ensure that specific tasks are not being duplicated.
 - Establishing geographical boundaries regarding which area is responsible for the relationship with a specific outside group or agency.
- Liaison Tasks:
- To attend the other Area Service Committee Meeting to:
 - Gather Area activity information (flyers, brochures, etc.) and bring it back to their Area
 - Field questions from other Area's body, and if unable to answer, bring back to their ASC for clarification for the other Area's next ASC meeting
 - Use a "Liaison Form" to ensure information shared between the Areas is consists of similar topics (form needs to be developed)
- Support their own Area's subcommittee chair/task leaders to effectively communicate with their counterpart from the other Area.
- Liaison reports information from the other Area to Admin, and submits a report to the Area Chair for inclusion in the agenda, and orally reports to the ASC during Admin. Reports.

Liaison Requirements:

- Minimum of 3 years continuous clean time
- Completed a minimum of one position at Area Service level (Admin or GSR)
- Willingness and Ability to attend both Area's ASC meetings and their own Admin meeting
Understanding of the differences between the two Area's format/function, and willingness to respect those differences
- The liaison is directed to not participate in brainstorming/open forum unless fielding a question from the other Area's ASC.
- Liaisons from both Areas will communicate regularly during each ASC meeting so the host Area's liaison can effectively communicate information and suggestions from the other Area.
- Ideas to include on the "Liaison Form"
New Activities (added since last month)
Changes to Area Leadership (Admin. Positions, Subcommittee/Task Group Leaders) Meeting changes (new meetings, time/date changes, format changes)
Questions to be brought to their own ASC
Questions to be brought to their own Admin meeting Ideas to improve Bi-Area collaboration
- Please keep in mind that the idea of forming an Ad-hoc committee to write up some guidelines for a possible additional position came from you guys, the GSRs, in an attempt to better serve our communities.

Thank you for letting me be of service,
Tamara R.

- **Literature**

Hi everyone so here are the new literature prices including will call charges and taxes so we are not losing any money when we pay for our books. The reason we pay for will-call prices from region is a processing fee for having our literature order put together. Tax prices are tax prices we live in California we pay taxes. That's all I have if you have any questions please feel free to ask me at ASC. Thank you for allowing me to be of service.

Asc Literature Marcie Tolk

- **Schedules**

I have updated schedules and delivered them from the printer.

- **Treasurer's Report**

First off, the Treasurer's Report from last month has been revised and the correction is reflected in last month's minutes in this month's agenda.

It is necessary to have an actual signature on the purchase line of your money orders. Putting a group's name on that line is not enough. We need a signature and just your group's number on the money order, made out to SacFNA. We have a lot going on this month with two ASC meetings. No ASC in July so we will be having elections on June 27th. Both Ronda and I are willing to be of service for another term. We have quarterly audit coming up and will take care of that at our monthly Admin Meeting. Also we're due for another report of group donations. We will be working on that for the next ASC. Grateful to be of service, your Treasury Team

- **Web Servant**

Hi Everyone, This month I converted some flyers than posted them to the website. Just a quick reminder, if you have an upcoming event, please make sure to send us a softcopy. A pleasure to being in service, Gabor

Vice Chair Report

No report.

- **Outreach**

No Report.

- **Unity Day**

We are meeting four times in June at 6:00 p.m. on Sunday. We really need to sell tickets for Unity Day. Also, we still need volunteers to be of service. Debbie

- **Volunteer Task Leader**

I really don't have much to report. I'm doing my best to get to meetings to announce that we need volunteers for just about everything. I did not make it to admin this month. Life is busy but good. If anybody wants to get together to talk about anything elated to this position to get to know it that would be awesome as I will not be able to serve another term.

Thanks for the love, John H.

Admin Assistant Report

Hi everyone, went to Admin this month and we discussed, why so many of our Admin Team members are not showing up for the meetings and what our policies are for that. Which I'm sure will be discussed here. We also talked about our low ticket sales for Unity Day. JULY ASC WILL BE ON JUNE 27TH. ADMIN REPORTS WILL NEED TO BE SENT TO BY JUNE 13TH. Thank you Jennie V.

Policy and Procedure Report

Hi everyone,

I attended the admin team meeting in May. We talked about the role of the admin team and the importance of truly listening to the GSRs during the meeting in the spirit of the 2nd Tradition, *'For our group purpose, there is but one ultimate authority - a loving GOD as he may express himself in our group conscience... our leaders are but trusted servants, they do not govern.'*

Also, we talked about the role of the trusted servants and the spiritual principles of integrity and

commitment. Elections are coming up again. While the SacFNA area really, REALLY needs trusted servants to ensure the Area can conduct the business of the groups, it is important that members truly understand what that an area-level commitment includes. We discussed policies for trusted servants of the SacFNA admin team, including requirements **to show up for**;

- Monthly admin team meetings held the 3rd Wednesday of the month
- Monthly ASC meetings held the 1st Wednesday of the month

We also reviewed the guidelines for voluntary resignation if a trusted servant is unable to make these commitments, as follows below.

Article IV – Resignations of Admin Team members

A. Involuntary resignation

1. May be initiated by any voting member of the SacFNA-ASC for failure to perform duties, grievous breach of Traditions or other offense by a 2/3 majority vote.
2. Relapses during term of service.

B. Voluntary resignations

1. May be given in writing to the ASC Chairperson prior to the ASC meeting.
2. Will be assumed if a trusted servant:
 - a. Misses three ASC and/or Admin Team meetings in one year without notification and/or replacement.
 - b. Misses two consecutive ASC meetings without providing a written report and advising the Chair.
 - c. Misses two consecutive Admin Team meetings without advising the Chair.
3. The Chair will confirm resignations either verbally or in writing.

Cordially, Nina P.

Public Relations Report

Reminder that PR Task force is the fourth Thursday of each month at the Starbucks on Alhambra at N Street.

Eric B

• Phonline Report

Hello there, I am happy to report that I have received the drop box information from Gilbert with all the phone line information, and I will be putting together another binder. Also, I got the new laptop from Tamara and will be meeting up with our Vice Chair Mike on Thursday evening to get everything going on the new laptop. I have sent pictures to Nina so that I can be logged in our inventory. it is a acer aspire 5100. As far as the phone line is concerned I cannot access the info but will have it all on Thursday but what I can gather from the emails all calls are being answered excepted in 6 in the last 2 months which either means that they opted to listen to meeting list, hang ups or the call was not answered. Sorry I am not at area I am m at work. Thank you for letting me be of service. LaFonda

• H & I Report

Nothing reported.

RCM's Report

Hello everyone, I did attend our regional meeting last month, there was a lot of info to take in. To start with a resolution negotiated to the So Florida FIPT. The fellowship coming together around how to address FIPT inspections and changes to the operating rules for the next two years and in the 2020 CAR. Meaning that Florida is putting off the lawsuit for inspection of the books. Also, a motion passed to require NCCNA subcommittee mtg minutes to be attached to NCCNA subcommittee chair reports, basically to provide NCCNA transparency and accountability to and from subcommittees they serve, and

allow leadership to further mentor subcommittee and participants and allow all those who participate to read or not to read the minutes. And on the insurance no copies were there to pick up but they are available on line get with me if you need the link, point of information on meetings Iran is second to the United States in overall meetings 30,000 in that country! Just showing NA works. Thank you for letting me of service, Javier