

**Sacramento Fellowship of Narcotics Anonymous**  
Area Service Committee Agenda for “February 1, 2017”  
**REMINDER: New GSR Orientation will now be at 6:30pm**

**I. Call to Order at Sierra 2 Center, 2741 24<sup>th</sup> St, Sacramento at 7:00pm**

**II. Prayers & Principles**

- A. NA Service Prayer – “God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction.” – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

**III. Roll Call/Minutes/Proposals - 7<sup>th</sup> Tradition Basket will be passed around during Roll.**

- A. Roll Call – Group Reports, Roll Call, Suggestions for Brainstorming, Recovery Birthdays, Verify Quorum
- B. Approval of Minutes from “January 04, 2017”
- C. Proposals
  - 1. To review changes to the H&I Guidelines not presented at January SacFNA ASC.

**IV. Elections –**

- 1. Public Relations Coordinator

**V. Break – 10 minutes**

**VI. General Session**

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (includes Literature, Schedules, Treasury, Web)

Policy & Procedures

PR Coordinator (includes Helpline, H&I)

Vice Chair (includes Activities, Outreach, Unity Day, VC)

RCMs

Treasurer

Admin Assistant

*Please skim written reports. We'll discuss only select items and ask for your questions.*

**VII. Brainstorming and Dialogue**

- 1. Idea: Presenting an example Group Business Meeting as guidance to new groups.
- 2. Idea: History and future for Unity Day Task Leader.
- 3. Ideas for future ASC trainings/workshops.
- 4. Treasurer provides comprehensive explanation of Treasurer Worksheet.

**VIII. Additional Proposals –**

- 1.

**IX. Update from ASC Treasurer –**

<b>Beginning Balance February 2017</b>		<b>Available Funds for ASC</b>	<b>\$</b>
<b>Beginning Balance February 2017</b>		<b>Available Funds</b>	<b>\$</b>

**Today's Activity at ASC:**

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
614	Agenda Copies	\$	520	Donations from groups	\$
618	Storage Rental	\$	560	7th Tradition at ASC	\$
601	Regional donation	\$75.00	540	Donations for Coffee	\$
605	Schedules	\$	530	Group Literature	\$
617	Rent (ASC & Admin/H&I )	\$227.50			\$
650	Phone lines	\$31.00			\$
616	Admin Supplies	\$			\$
619	ASC Literature	\$			\$
627.5	H&I Literature Expense	\$275.00			\$
644	Tri-County Unity Day	\$			\$
	RCM Mileage	\$			\$
		\$			\$
		\$			\$
		\$		<b>Total Income at ASC</b>	<b>\$</b>
		\$		<b>Balance of Inc/Exp @</b>	<b>\$</b>
	<b>Total Expenses</b>	<b>\$</b>		<b>Ending Balance</b>	<b>\$</b>

**Activity since last ASC H&I:**

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
629	Literature (H&I)	\$	570	H & I Donation	\$
629	Activities Budget for Lit	\$	572	H&I Fundraiser	\$
		\$	627	H&I Literature Income	\$275.00
		\$			\$
		\$			\$
		\$		<b>Total Income at ASC</b>	<b>\$</b>
		\$		<b>Balance of Inc/Exp @</b>	<b>\$</b>
	<b>Total Expenses</b>	<b>\$</b>		<b>Ending Balance</b>	<b>\$</b>

<b>Ending Balance</b>		<b>ASC</b>	<b>\$</b>
		<b>H&amp;I</b>	<b>\$</b>
		<b>Total Balance in Checking</b>	<b>\$</b>

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

**X. Close by 9:30 with the "We" version of the Serenity Prayer**

**REMINDER: New GSR Orientation will now be at 6:30pm**

## Important Dates for February 2017, plus more.....

- **ASC Meeting: Mar 1st, 7pm**, Sierra 2, 2791 24th Street, Sacramento, CA 95818 (1st Wed)
- **COS Women's Merchandise Committee Mtg., Weds, Feb 8th, 6:30pm**, Heritage Oaks, 4300 Auburn Blvd., Room 104c, Sacramento 95821 (2nd Wed)
- **Admin Meeting: Feb 15th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed)
- **Outreach Task Group Meeting: Feb 6th, 7pm**, 2929 Mather Field Rd., Rancho Cordova 95670 (Mon immediately following ASC) , (Straw Hat Pizza)
- **H & I Task Group: Feb 13th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818
- **Public Relations Task Group: Temporarily Postponed**

Admin Position	Name	Email	Elected	Term	Dec	Jan	Feb
<b>01-Chair</b>	David M	<a href="mailto:chair.sacfna@gmail.com">chair.sacfna@gmail.com</a>	02/03/2016	Jan 2017	X	X	
<b>02-Vice-Chair</b>	Leonard Y	<a href="mailto:vicechair.sacfna@gmail.com">vicechair.sacfna@gmail.com</a>	01/06/2016	Jan 2017	X	X	
<b>03-Admin Assistant</b>	Christina R.	<a href="mailto:adm.assist.sacfna@gmail.com">adm.assist.sacfna@gmail.com</a>	06/01/2016	Jan 2017	X	X	
<b>04-Policy and Procedure</b>	Nina P	<a href="mailto:policyprocedure.sacfna@gmail.com">policyprocedure.sacfna@gmail.com</a>	02/03/2016	Jan 2017		X	
<b>05-PR Coordinator</b>	Nick	<a href="mailto:pr.sacfna@gmail.com">pr.sacfna@gmail.com</a>	02/03/2016	Jan 2017	X	X	
<b>06-Senior RCM</b>	Zandra	<a href="mailto:rcm.sr.sacfna@gmail.com">rcm.sr.sacfna@gmail.com</a>	07/06/2016	July 2017	X	X	
<b>07-Junior RCM</b>	Javier C.	<a href="mailto:rcm.jr.sacfna@gmail.com">rcm.jr.sacfna@gmail.com</a>	1/04/2017	July 2017	X	X	
<b>08-Treasurer</b>	Lisa C.	<a href="mailto:treasurer.sacfna@gmail.com">treasurer.sacfna@gmail.com</a>	08/03/2016	July 2017	X	X	
<b>09-Asst. Treasurer</b>	Julie L.	<a href="mailto:assist.treasurer.sacfna@gmail.com">assist.treasurer.sacfna@gmail.com</a>	09/07/2016	July 2017	X	X	

Task Leaders	Name	Email	Elected	Term	Dec	Jan	Feb
<b>10-Literature Task Leader</b>	Jan	<a href="mailto:literature.sacfna@gmail.com">literature.sacfna@gmail.com</a>	07/06/2016	July 2017	X	X	
<b>11-Asst. Literature Task Leader</b>	Marcie	<a href="mailto:assist.literature.sacfna@gmail.com">assist.literature.sacfna@gmail.com</a>	07/06/2016	July 2017		X	
<b>12-H&amp;I Task Leader</b>	Leslie F	<a href="mailto:h.i.sacfna@gmail.com">h.i.sacfna@gmail.com</a>	10/03/2016	Oct 2017	X	X	
<b>13-Phoneline Task Leader</b>	Gilbert	<a href="mailto:phoneline.sacfna@gmail.com">phoneline.sacfna@gmail.com</a>	10/03/2016	Oct 2017	X	X	
<b>14-Schedule Task Leader</b>	Jeff T	<a href="mailto:schedules.sacfna@gmail.com">schedules.sacfna@gmail.com</a>	10/04/2017	Oct 2017	X	X	
<b>15-Outreach Task Leader</b>	Javier C.	<a href="mailto:outreach.sacfna@gmail.com">outreach.sacfna@gmail.com</a>	12/07/2016	Oct 2017		X	
<b>16-Activities Liaison</b>	Adam	<a href="mailto:activities.sacfna@gmail.com">activities.sacfna@gmail.com</a>	11/02/2016	Oct 2017	X	X	
<b>17-Unity Day Task Leader</b>		<a href="mailto:unityday.sacfna@gmail.com">unityday.sacfna@gmail.com</a>		Oct 2017			
<b>18-Webservant Task Leader</b>	Gabor	<a href="mailto:webservant.sacfna@gmail.com">webservant.sacfna@gmail.com</a>	10/03/2016	Oct 2017	X	X	
<b>19-Volunteer Coordinator</b>	Deb W	<a href="mailto:vc.sacfna@gmail.com">vc.sacfna@gmail.com</a>	11/02/2016	Oct 2017	X	X	
<b>20-Coffee Person</b>	Leah		01/08/2016	Jan 2017	X	X	

### SacFNA ASC Group Sign-In and Changes Sheet

Group Num	Meeting name	Days	Address and time	Meeting Type	DEC	JAN	FEB	Comments
<b>Multi Meetings</b>								
01	Recovery is Real	Multi	Sunday, 9am, 417 Main St., Woodland Sunday, 6pm, 100 Woodland Ave., Woodland Tuesday, 6pm, 100 Woodland Ave., Woodland Wednesday, 6 pm, 100 Woodland Ave., Woodland Friday, 5 pm, 100 Woodland Ave., Woodland Saturday, Noon, 100 Woodland Ave., Woodland Saturday, 6pm, 100 Woodland Ave., Woodland	Sun 9am Sun 6pm Mon 6pm M Tue 1 hr, CL Wed 1 hr, BS Fri 6pm Sat 6pm, Sun5pm	x	x		
02	Over the Rainbow	Multi	Tue, 7 pm, 1927 L St., Sac <b>Sunday, 7 pm, 1927 L St., Sac (NOT DOWNSTAIRS)</b> <b>Thursday, 6:45pm, 1927 L.St., Sac (SUB BS, NC)</b>	LGBT, 1hr all mtgs	x			
03	Elk Grove Home Group	Multi	8170 Laguna Blvd., Ste 107 Tuesday, 7:30 pm Thursday and Friday 7 pm	Tues , 1 hr Thur BS, 1 hr Fri 1 hr	x	x		
04	New Beginnings	Multi	515 2nd St, Woodland Corner of 2nd and Lincoln Sunday 7:30pm open Monday, Wednesday, Thursday 7:30 PM LAST Monday 7:30 pm- 9 pm	Mon W 1hr Wed 1 hr CL, Thu TD 1hr Last Mon of Month 7:30p-9p		x		
07	New Way of Life	Multi	Sun, 8:00pm, 7595 Center Parkway, Sac Fri, 9:10:00pm, 7595 Center Parkway, Sac	Sun 1hr Fri 1hr	x	x		
08	Recovery on Benita	Multi	Monday, 7:00 pm - 8:00pm 2201 Benita Drive, RC Thursday 7:00 pm - 2201 Benita Dr., RC Saturday 8:00 pm - 2201 Benita Dr., RC	Mon BS - 1hr Thur Sat	x			
31	Clunie Group	Multi	Monday-Friday, Noon, 2620 Capitol Ave, Sacramento	Mon BS, 1hr Tue 1 hr, NC on 3rd Tuesdays Wed-Fri 1 hr	x			
33	Oak Park Fellowship	Multi	Tuesday, 6:00 pm, 3425 Martin L. King Jr. Blvd. Wednesday, 6 pm, 3425 Martin L. King Jr. Blvd. Friday, 6 pm, 3425 Martin L. King Jr. Blvd. Saturday, 11:30am, 3425 Martin L. King Jr. Blvd. 2nd Saturday only, 7 pm, 3425 Martin L. King Jr. Blvd.	Tue Wed W Fri BS Sat M 2nd Sat Only Speaker meeting	x	x		
38	Through The Gate	Multi	Wednesday 7:00pm - 2721 Barbera Way, RC Sunday 7:00p-8:30p - 2721 Barbera Way, RC 2801 C Aramon Dr	Wed Sun BD Wkly	x	x		
55	Hump Day Hope	Multi	Tuesday, Noon, 4445 Fruitridge Rd, Sac Wednesday, Noon, 4445 Fruitridge Rd, Sac Thursday, Noon, 4445 Fruitridge Rd, Sac	Tue 1hr Wed BS 1hr Thur 1hr	x	x		

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65	Group 55	Multi	Mon, Wed, Fri 12:00pm, 4400 58th St., Sac	Mon TD Wed Speaker Fri BS	x	x		
67	Getting it Right Downtown	Multi	1017 10th St, Sac Monday, Wednesday, Friday 8:00am Tuesdays and Thursdays Cesar Chavez Park . When raining check the Coffee Shop	Mon Spk 1hr Tues JFT 1hr Wed JFT 1hr ThurJFT 1hr Fri D 1hr	x	x		
87	Take a Break to Recover	Multi	11:00am -12:30pm Mon, Tue, Thu, & Fri 720 7th Str, 2nd Flr, Sacramento 95814	Mom -IP Tue - JFT Thu-BS Fri-BS Living Clean	x	x		
Number Attended					12	10	0	
Total Meetings this month					13	13	13	
<b>Sunday</b>								
06	Surrender for Serenity	Sun	5:30 pm, 2201 Benita Dr., Rancho Cordova	1 hr, D		x		
39	Stepping Stones	Sun	6:00 pm, 9270 Bruceville Rd., Sac	Spk, D, 1.5 hrs	x	x		
81	Why it Works	Sun	4:00pm - 1500 N. A. St., Sac	1 hr, BS	x	x		
93	The Morning Wake Up	Sun	8 - 9 am 5321 Stockton Blvd, Sac	1 hr	x	x		
Number Attended					3	4	0	
Total Meetings this month					4	4	4	
<b>Monday</b>								
10	Time and Change	Mon	7:00 pm - 2620 Capitol Ave, Sacramento	T, D, 1 hr, NWA	x	x		
12	Cope Without Dope	Mon	7:00 pm - 8890 Gerbers Rd., Sac	1 hr	x	x		
28	Clean & Full of Recovery	Mon	7:00 pm, 1701 L Street, Sac	1hr	x	x		
46	Life After Dope	Mon	7:00 pm, 450 W El Camino, Nor Sac, near Northgate Blvd	Discussion, No CC,1 hr	x	x		
51	Off 99 @ Saybrook	Mon	6:30 pm, 4390 47th Ave, Sac	1 hr 2nd Mon BS		x		
66	Monday night grab bag	Mon	6:00pm- 9145 Franklin Blvd, Elk Grove, CA 95758	1 hr Grab Bag/ JFT	x			

### SacFNA ASC Group Sign-In and Changes Sheet

Group Num	Meeting name	Days	Address and time	Meeting Type	DEC	JAN	FEB	Comments
86	Boulevard Court Recovery	Mon	7pm- 8:15 pm 5321 Stockton blvd, Sacto,CA 95820 Blvd Court Community Rm		x	x		
			Number Attended		6	6	0	
			Total Meetings this month		7	7	7	
			<b>Tuesday</b>					
11	No Frills	Tue	7:00 pm - 10497 Coloma Rd., RC	No CC	x	x		
44	The Highlands Group	Tue	7:00 pm - 6010 34th Street, North Highlands	CL, 1 hr, no children please		x		
			Number Attended		1	2	0	
			Total Meetings this month		2	2	2	
			<b>Wednesday</b>					
13	Clean on Capitol	Wed	7:00 pm - 2100 J St. in Chapel, Sac	1 hr	x			
21	Galt Fellowship	Wed	Wednesday 6:00pm-7:00pm, 571 C Street, Galt	1 Hr		x		
72	South Side Group	Wed	8:00pm-9:00pm, 4445 Fruitridge Rd.Sac	CNDLT-Spkr 1 Hr				
82	Welcome Home Men	Wed	7:30pm 8247 E. Stockton Blvd, Suite 2A Sacramento	M	x	x		
94	Strength in Diversity	Wed	7 PM 9249 Folsom Blvd, Rancho Cordova ,CA 95826	V, 1hr, NKP				
			Number Attended		2	1	0	
			Total Meetings this month		5	3	5	
			<b>Thursday</b>					
16	Courage to Change	Thu	6:00 pm - 3555 3rd Ave, Oak Park	<b>1 hr 30 min</b>	x	x		
50	Ounce of Hope	Thu	7:30 pm - 2450 Meadowview RD, Sac	1 hr	x	x		
60	South Sac Recovery	Thu	7:00pm - 3900 47th Ave., enter at rear on Martin Luther King	1 hr	x	x		

### SacFNA ASC Group Sign-In and Changes Sheet

Group Num	Meeting name	Days	Address and time	Meeting Type	DEC	JAN	FEB	Comments
62	Happy Hour	Thu	5:22 pm 1820 28th St, Sac	1 Hr	x	x		
95	Women Off Broadway	Thu	5:30 - 6:30 PM 3101 First Ave., Sac	1 Hr W	x	x		
			Number Attended		5	2	0	
			Total Meetings this month		5	5	5	
			<b>Friday</b>					
18	Recovery Connection	Fri	7:00 pm - 2101 Zinfandel, RC	Birthday every week	x	x		
19	Friday Night South Sac	Fri	8:00 pm - 5321 Stockton Blvd, Sac	1 hr 15 min	x	x		
20	Natomas Group	Fri	7:00 pm - 3500 Mobile Way., Sac	Last Fri - JFT/Birthday	x	x		
<b>24</b>	<b>Cons "R" Us</b>	<b>Fri</b>	<b>8:00 pm - 2620 Capitol Ave., (upstairs) Sac</b>	1 Hr				
64	Keeping It Real	Fri	6:00 pm -2620 Capitol Ave., Sac	1 hr	x	x		
83	12 Steps to Freedom	Fri	7:00pm - 3900 47th Ave, Sac - 2nd Fri of every month is a potluck.	1 Hr	x	x		
88	NeverAlone, Never Again	Fri	7:00pm -8:30pm 5836 Dudley Blvd -	1st Fri- Chair 2nd Fri - Book 3rd Fri - Chair 4th Fri -	x	x		
			Number Attended		6	4	0	
			Total Meetings this month		7	5	7	
			<b>Saturday</b>					
05	Saturday Night Live Elk Grove	Sat	Saturday 8:00pm-9:15p 9270 Bruceville Road Elk Grove	1hr 15min	x			
09	Midnight Experience	Sat	11:45pm- 1am - 4641 Marconi Ave, Sacramento	1hr 15min	x			
22	E Street Book Study	Sat	10:00 am - 2620 Capitol Ave., Sac	BS, NWA, 1 hr	x	x		
23	Woman to Woman	Sat	10:00 am - 2829 Watt Ave. Room 4, Sac	W	x	x		
25	Saturday Night Traditions	Sat	7:00 pm - 2529 K St. Sac		x	x		
41	Learning to Care	Sat	10 am, 1615 Morse Ave, Sac 95864 Lutheran Church, Arden and Morse Ave.	M	x	x		



### SacFNA ASC Group Sign-In and Changes Sheet

Group Num	Meeting name	Days	Address and time	Meeting Type	DEC	JAN	FEB	Comments
43	TU Women	Sat	Noon - 3900 Martin Luther King, Sac	W	x	x		
79	Quest for Serenity II	Sat	7:00pm - 3900 Martin Luther King, Sac	1 hr	x			
			Number Attended		8	5	0	
			Total Meetings this month		8	8	8	
			Monthly Number Attended		43	34	0	
			Monthly Total Meetings		51	47	51	
			Quorum = 50%+1 of meetings rounded up		23	18	1	
			Percent Attended Current Month		84.3%	72.3%	0.0%	

**Sacramento Fellowship of Narcotics Anonymous**  
**Area Service Committee Minutes for January 4 2017**

**REMINDER: New GSR Orientation will now be at 6:30pm**

**I. Call to Order at Sierra 2 Center, 2741 24<sup>th</sup> St, Sacramento at 7:00pm**

**II. Prayers & Principles**

- A. NA Service Prayer – “God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction.” – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

**III. Roll Call/Minutes/Proposals - 7<sup>th</sup> Tradition Basket will be passed around during Roll.**

- A. Roll Call – Group Reports, Roll Call, Suggestions for Brainstorming, Recovery Birthdays, Verify Quorum
- B. Approval of Minutes from December 7, 2016 APPROVED
- C. Proposals- To have COS sell Merchandise and bake goods for their Fundraiser for the next few ASC.
- D. Proposal- To round up literature to nearest .05 or .00 on new literature form. To begin in March. APPROVED
- E. Proposal- To make variance to the Books for Crooks t-shirts cost to \$571.50 from \$550.00. APPROVED

**IV. Elections**

- 1. Chair: Dave nominated Leonard nominated- Dave is elected
- 2. Vice Chair: Leonard nominated Jeff nominated- Leonard elected
- 3. Policy & Procedure Person: Nina nominated Selene nominated/declined Jeff nominated/declined- Nina elected
- 4. Admin. Assistant: Christina nominated Jeff nominated/declined- Christina elected
- 5. Public Relations Coordinator: open
- 6. RCM-Jr.: Javier #2 nominated Jeff nominated/declined- Javier #2 elected
- 7. Schedule Coordinator: Jeff nominated- elected

**V. Break – 10 minutes**

**VI. General Session**

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (includes Literature, Schedules, Treasury, Web)

Policy & Procedures

PR Coordinator (includes Helpline, H&I)

Vice Chair (includes Activities, Outreach, Unity Day, VC)

RCMs

Treasurer

Admin Assistant

*Please read written reports. We'll discuss only select items and ask for your questions.*

**VII. Brainstorming and Dialogue**

- All Group Activities outside of the regularly scheduled meeting time need to purchase insurance through Northern California Regional Office (NCRSO). Go to [www.norcalna.org/insurance\\_policy.php](http://www.norcalna.org/insurance_policy.php) to request insurance for your group's event.
- Discuss topics for ASC workshops/trainings for the next several months. No workshops/trainings in April, July and August due to annual budget, elections and Area inventory.

## VIII. Additional Proposals

### IX. Update from ASC Treasurer –

Beginning Balance January 2017		Available Funds for ASC	\$5,692.98
Beginning Balance January 2017		Available Funds for H&I	\$2,156.49

#### Today's Activity at ASC:

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616	Admin Supplies	\$ 7.22			
619	ASC Literature	\$1865.56			
627.5	H&I Literature Expense	\$275.00			
644	Tri-County Unity Day				
	RCM Mileage				
<b>619</b>	<b>Mileage literature</b>	\$20.00			
					\$
				<b>Total Income at ASC</b>	<b>\$1,923.26</b>
				<b>Balance of Inc/Exp @</b>	<b>(\$674.69)</b>
	<b>Total Expenses</b>	<b>\$2597.95</b>		<b>Ending Balance</b>	<b>\$5,018.29</b>

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629	Literature (H&I)	\$524.97	570	H & I Donation	\$306.26
629	Activities Budget for Lit		572	H&I Fundraiser	
	Books for Literature	\$1198.09	627	H&I Literature Income	\$275.00
	Books for Crooks shirts	\$571.50			
	Books for Crooks Ins.	\$25.00			
	Books for Crooks Rent	\$100.00		<b>Total Income at ASC</b>	<b>\$581.26</b>
				<b>Balance of Inc/Exp @</b>	<b>(\$1,838.30)</b>
	<b>Total Expenses</b>	<b>\$2419.56</b>		<b>Ending Balance</b>	<b>\$318.19</b>

<b>Ending Balance</b>		<b>ASC</b>	<b>\$5,018.29</b>
		<b>H&amp;I</b>	<b>\$318.19</b>
		<b>Total Balance in Checking</b>	<b>\$5,336.48</b>

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- **Admin Meeting: Jan 18th, 7pm,** Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed)
- **Outreach Task Group Meeting: Jan 9th, 7pm,** 2929 Mather Field Rd., Rancho Cordova 95670 (Mon immediately following ASC) , (Straw Hat Pizza)
- **H & I Task Group: Jan 16th, 7pm,** Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Mon)
- **Public Relations Task Group: Temporarily Postponed**
- **H&I Books for Crooks Event: March 4<sup>th</sup>, 2017, 10 am – 3PM,** 1615 Morse Ave, Sacramento, CA 95825 (Lutheran Church of the Good Shepherd)

**Approved Workshop/Training Schedule for SacFNA**

<b>Month</b>	<b>Workshop/Training or ASC-Required Task</b>	<b>Scheduled Presenter/Facilitator</b>
January 2017	How to Read a Treasurer’s Report	Lisa R. <b><u>Postponed</u></b>

## **ADMIN REPORTS:**

### **Chair Report**

I did not attend Admin in January due to having the flu. The SacFNA ASC appears to be working well. Please remember that we are all volunteers here. Some of us have more experience and better business skills than other, so let's concentrate on lifting others up instead of criticizing them and pushing them away. I am here to grow as a person; this is the perfect venue to work on the skills I lack. Thank you for your patience, and I will work to be patient with all also.

Since we may have some time at this ASC, I would like your feedback on topics you would like to have workshops/trainings for the next several months; we will do this during brainstorming.

Thanks,

Dave M.

- **Literature**

Hello Everyone-

There is a price increase for literature as we approved at the January ASC to round up to the nearest five cent denomination. This increase will not take place until April 1<sup>st</sup>. We will have new literature forms with your orders at the March ASC. This month, we are just going to have a single sheet literature form, not a carbon copy. Please fill this out, and if possible, make a copy of the completed literature form to turn in with your order at the March ASC. Besides that everything's going great.

Thank you for letting me be of service.

Jan S

- **Schedules**

Hello-

I am grateful to be back at Area again and am looking forward to working with an amazing group of Trusted Servants. I am working with Gabor to get up to speed on the schedule coordinator position.

Thank you for allowing me to serve.

Jeff T.

- **Treasurer's Report**

Hi All,

Still trying to get to Admin so that we can do the audit for October-December as well as try and finish up the remaining audits for 2015. Fingers crossed that we will get to it in February.

Tonight we will go over the monthly financial report in detail so that you know how to read, understand and share the information with your groups.

Best,

Lisa C.

- **Web Servant**

Hi Everyone,

This month I worked on updating the online schedule with some meeting changes, assembled and mailed off the print schedule and removed outdated events from the Activities page. I will be working with Jeff on training him for making schedules.

Just a quick reminder, if you have an upcoming event, please make sure to send us a softcopy.

A pleasure to being in service,

Gabor

## Vice Chair Report

Hello,

Thank you for giving me the opportunity to be of service on more time. So I got to attend Admin. This last month. I also got to attend a business meeting for a group event to help them get back on track.

Just a reminder that if I can be of any help or if you have any questions that I might be able to help with please feel free to call.

Thanks for letting me be of service,

Leonard

- **Activities Liaison**

These are the prices from the two theaters I've looked into. I also talked with Vience about unity day and he has gotten some information about park rental, and the first meeting for that planning is the 20th of this month at 7595 Center Parkway I believe the meeting starts at 6:30pm. Other than that no other group has contacted me about sponsoring a event at this time

Correction the first meeting is this Sunday at 7pm center parkway and tangrine

Adam

- **Outreach**

We need support. As of right now there are only two of us who have shown up to the outreach meetings. We will continue to meet the first Monday after area. We will also continue to do our best to meet the needs of our NA community.

TYFLMBOS- Javi C.

- **Volunteer Task Leader**

I will make sure the recent Volunteer Pool Forms I received are forwarded to the Trusted Servant in charge so they can reach out to them about joining up (Public Relations, Outreach, H&I, etc.). I will make sure the newly elected positions get copies of my previous submitted names to verify they were contacted.

Please announce about the forms at every meeting you attend to make sure that our Volunteer Pool Forms are being promoted and handed out at each meeting. I'm still counting on all of you to help me collect these forms from Newcomers, Sponsors, Sponsees and other Trusted Servants so we can develop a large data base of members who are *or want to be* in service to NA. Thank you to all who have been supporting me with this endeavor.

Thanks for allowing me to be of service.

Deb W.

## Admin Assistant Report

Please verify spelling of names, emails, GSR and Alt GSR information on the clip board. Each clip board has the exact same sheets on them. **Reminder:** If you do not write neatly and clearly I will not be able to enter your information correctly.

Christina R.

## Policy and Procedure Report

### Policy and Procedure Report: February 1, 2017

**ASC Trusted Servants:** I attended the SacFNA Admin Team meeting on January 18th. We welcomed Javier C. #2 as our new RCM, and Jeff as our new Schedules Task Leader. I updated the admin team passwords for both of them plus the password for Javier C. #1's (Outreach Task Leader).

**Regular Meeting Insurance:** The Northern California Regional Service Office (NCRSO) insurance policy provides liability coverage in and directly around meetings of Narcotics Anonymous (NA) for the duration of the meeting from set-up through clean -up. It does not cover any area of the facility that is not required to access, attend and/or leave the meeting. A meeting is covered as long as it is considered a standard meeting (weekly, bi-weekly, or monthly) and is included in the local area NA meeting schedule or online schedule, (including the regular business meeting). Email Nina P. at [policyprocedure.sacfna@gmail.com](mailto:policyprocedure.sacfna@gmail.com) with any questions.

#### **FAQs about Special Event Coverage:**

1. What is a Special Event?

Special events are not covered by the NCRSO regular insurance policy; they require additional insurance to protect the group and the area from being sued in the event of an accident, damage, or loss. Special events need extra insurance for *events that occurs beyond the regular meeting time* posted in the meeting schedule. They include but are not limited to dances, pancake breakfasts, spaghetti feeds, golf tournaments, campouts, hikes, softball games, unity days, area conventions, and holiday marathons.

2. How much notice does the NCRSO need to process special insurance needs?

- If the forms are received 30 days or more prior to the event, a payment of **\$25** is required with the forms.
- If the forms are received LESS than 30 days prior to the event, an "expediting fee" of \$25 will be added to the \$25 certificate fee, or a total of \$50.
- If the forms are received LESS than 15 days prior to the event, an "expediting fee" of \$50 will be added to the \$25 certificate fee, for a total of \$75.

3. How does my meeting get the special events insurance packet to fill out and sent in to NCRSO? Find the special events insurance packet at:

<http://www.norcalna.org/pdf/NCRSO%20Special%20Event%20Insurance%20Packet.pdf> ; Phone: 707-422-9234; Fax: 707-422-9128

## Public Relations Report

OPEN

### • **Phoneline Report**

There were 21 calls to the helpline from January 1<sup>st</sup> to January 26<sup>th</sup>. All calls were forwarded to a volunteer, there were no abandoned calls reported by the machine. There were no messages left on the system. The machine also reported 1 missed call over the past month. The machine does categorize a call as missed when the caller chooses the option to listen to the recordings rather than have their call transferred to a live person. Therefore the missed calls may be people listening to the meeting recordings.

Gilbert C.

- **H & I Report**

**Good Evening *my Fellow Recovering Addicts,***

H&I Group has a **new Co-Task Leader**, is **Phil O.** We also have a **new Regional Rep for the SacFNA H&I Task Group** and that is **Tom H.** He will be going to the Regional PR/H&I Sharing Forum every other month.

**We have filled another new Coordinator position for a new Facility called the:**

- ***Diamond House Detox. (A Dual Diagnosis/Addiction Facility) @ 8624 Diamond Oak Way, Elk Grove, CA. 95624.*** This is a co-ed living environment with a meeting every Friday from 6:00pm to 7:00pm. They are supplying their own Literature. If you have more than 1 year of clean time and would like to volunteer to be a speaker or a secretary for one or two of the weekly meetings at this location, please let me know.

We also have two other new places that are new and starting up:

- ***Woodland Promise House @ 15450 County Rd 99, Woodland, CA. 95695.*** They need women only for a Secretaries and speakers. We also need a Coordinator for this location. This Facility will have meetings weekly on Wednesday evening from 7pm-8pm. Let me know if you are interested in volunteering for this Facility.
- ***Bishop Gallegos Maternity Home @ 6423 Lang Ave, Sacramento, CA. 95823,*** is another new facility. This will be a closed meeting every Wednesday from 6:30pm – 7:30pm. We already have a volunteer Coordinator. Phil and I are in the process of going to the facility and verify compliance with our Guidelines for facilities and their needs. One of their requirements for speakers are women with at least 6 months clean time. It will be mandatory for all residents to attend the weekly meeting.

**H&I still have 4 more Coordinator positions that are looking for replacements.** Those positions are: *RCCC, Main Jail, Sacramento County Mental Health, and Yolo Main Jail.*

**I am submitting the *H&I revised Guidellnes* for review by the GSRs** and I'm hopeful we can move forward with the suggested changes.

The ***Books for Crooks Event is March 4<sup>th</sup> 2017*** and the flyers are on the back table. **Please help us**, we need donated items for the silent auction fundraiser and, we need your participation by the truck loads. We will be selling Books, T-Shirts, magnets, and a few pens during the Event to raise money for literature. Any money received, will go back into any of the facilities. We will be serving a continental breakfast and coffee. The Books for Crooks Facilitator has scheduled 3 great speakers for the Event. We will have plenty of free parking with no chance of getting a ticket for parking on the street.

The **H&I Task Group have increased the number of members needed to carry the message** from *152 last year to 200 this year.* **We also have increased the number of addicts that are reached** every month **from 1788 to 1850 per month.** The SacFNA H&I Task Group has **decreased its spending down to \$.30 per addict, per month.** The SacFNA H&I Task Group is pleading for your help to increase that number per addict. We can do it with your help. We are looking for more volunteers for our existing facilities.

**Please announce the *Books for Crooks Event, March 4<sup>th</sup>* and, our need for volunteers** at each and every meeting you attend. **It cost nothing to make the announcements and support your Task Group.**

**Our February monthly H&I Meeting will be the 2<sup>nd</sup> Monday February 13<sup>th</sup>, in Room 9 at this location.**

***Thank you for allowing me to be of service,***

**Leslie F.**



## **RCM's Report**

Good evening everyone! Javier and I made the trek to Region in Fairfield last month. We had 22 active areas and there were 18 present. Too many people left at the break so we didn't have a quorum to vote on any business. I was able to share that we had contributed to Region \$3,529.59 for 2016 and I will admit I felt proud to toot the horn for the Sacramento Fellowship. They are still asking that every meeting donate \$5 and we have 92 meetings so that would put our contribution at \$480 a month.

## **RD/RDA Report**

Literature Project: NAWS is seeking ideas for the two most highly rated literature projects from the WSC:

- A mental health/illness IP
- A meditation book

Accordingly, web pages have been set up for each of these projects, with surveys on them: for the mental health/illness IP, the address is [www.na.org/mhmi](http://www.na.org/mhmi), and for the meditation book it is [www.na.org/meditationbook](http://www.na.org/meditationbook). The deadline for input is 1 June 2017, but they ask for input as early as possible.

## **NCCNA XXXIX**

Recovery = Miracles

April 13-16, 2017

Sacramento, CA

The following dates are quickly approaching for the Training Days. They are on the Regional Calendar: March 12<sup>th</sup> - Program Training Day – 1:00 PM at 3105 Willow Pass Road, Bay Point, CA

March 25<sup>th</sup> - Registration Training Day – 12:00 PM at 1212 High Street, Auburn, CA

April 1<sup>st</sup> - Host Training Day – 12:00 PM at 6201 Spruce Avenue, Sacramento, CA (No Wi-fi)

**NCCNA Registration** is now open. We have registration brochures in the back for areas to pick up and distribute. Please make sure you pick up your brochures today. We are still seeing the Registration Combo Pack do very well. This includes; Registration, T-shirt, New Q ticket, Blues Breakfast ticket, and Comedy Show ticket. This is a \$140 value for \$100. We are also asking our members to start booking their rooms for the convention. We have a room block at the Hyatt Regency Sacramento that can be booked from the Regional Website. Our room block is what helps keep the cost of the facilities and venues down. If we do not meet our room block, we are responsible for additional costs. So please book your rooms for the convention. For all your NCCNA information, go to the Northern California Regional website [www.norcalna.org](http://www.norcalna.org) and click on the NCCNA link on the left.

## **CIRCLE OF SISTERS Report:**

OPEN POSITIONS • Vice Chair • Vice Treasure • Member at large 3 • Co Secretary • Web-Mistress

## **BOD REPORT**

The BOD is looking for members who want to reside on the BOD in 2017 - 2018. The current body of the BOD could possibly lose up to five BOD members in beginning of July 2017. The BOD wants to welcome anyone to attend the BOD meetings on the 1st Saturday of the month. Hopefully, peak your interest and encourage any of the trusted servants to join the BOD and/or be mentored by the current BOD members. The current BOD members could choose to run for another two year term or a one year direct elect term. The Bylaws changes made earlier this year has enabled BOD members to serve three, two year terms.

The NCRSO BOD Bylaws and Directors Duties can be located at:  
[http://www.norcalna.org/regional\\_service\\_opportunities.php](http://www.norcalna.org/regional_service_opportunities.php)

**Certificate of Liability Insurance:**

This is the form used by the ASC and Area Meetings. It is currently online and can be downloaded and printed for your Area or Group Meetings. <http://www.norcalna.org/pdf/2016-2017%20Evidence%20of%20Insurance.pdf> . If a facility, used by the ASC or a Group within your ASC, wants to be named on the Proof of Insurance, the Request for Insurance Certificate <http://www.norcalna.org/pdf/Insurance%20Meeting%20Packet.pdf> must be completed and submitted to the NCRSO, along with the appropriate payment (made payable to NCRSO).

**Event Insurance Information:**

The insurance company does not insure dunk tanks or jump houses at any events. • Waiver forms are used to have participants sign for any sports, swimming, etc. in order to deter people from suing RSO. • Be sure to download the Accident / Incident Report Form <http://www.norcalna.org/pdf/2013%20Accident%20Incident%20Report%20Templete.pdf> from the Norcalna.org Insurance page to have on hand for events.

If you are having an NA event at a meeting location that is outside the scheduled meeting times, you will need to purchase an event insurance certificate.

Cheers ~ Zandra & Javier