

Sacramento Fellowship of Narcotics Anonymous
Area Service Committee Agenda for **November 2, 2016**
REMINDER: New GSR Orientation will now be at 6:30pm

I. Call to Order at Sierra 2 Center, 2741 24th St, Sacramento at 7:00pm

II. Prayers & Principles

- A. NA Service Prayer – “God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction.” – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

III. Roll Call/Minutes/Proposals - 7th Tradition Basket will be passed around during Roll.

- A. Roll Call – Group Reports, Roll Call, Suggestions for Brainstorming, Recovery Birthdays, Verify Quorum
- B. Approval of Minutes from October 5, 2016
- C. Proposals
 - 1. Approve Guideline Changes that were introduced to the ASC at the October 2016 ASC meeting.
 - 2. Approve H&I Task Group Proposal: 2017 Books for Crooks Budget (see budget on last page).
 - 3. Approve Literature Task Leader \$20 for gas to pick up literature at NCRSO in Fairfield (as needed). This will save area money due to no shipping costs.

IV. Elections

- 1. Schedule Task Leader
- 2. Outreach Task Leader
- 3. Volunteer Coordinator
- 4. Activities Liaison (only if, Guidelines are approved.)

V. Break – 10 minutes

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (includes Literature, Schedules,
Treasury, Web)

Policy & Procedures

PR Coordinator (includes Helpline, H&I)

Vice Chair (includes Activities, Outreach, Unity
Day, VC)

RCMs

Treasurer

Admin Assistant

Please read written reports. We'll discuss only select items and ask for your questions.

VII. Brainstorming and Dialogue

VIII. Additional Proposals

IX. Update from ASC Treasurer –

Beginning Balance November 2016		Available Funds for ASC	\$5,244.46
Beginning Balance November 2016		Available Funds for H&I	\$2,268.27

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	\$
614	Agenda Copies	\$	520	Donations from groups	\$
618	Storage Rental	\$	560	7th Tradition at ASC	\$
601	Regional donation	\$75.00	540	Donations for Coffee	\$
605	Schedules	\$	530	Group Literature	\$
617	Rent (ASC & Admin/H&I)	\$227.50			\$
650	Phone lines	\$			\$
616	Admin Supplies	\$			\$
619	ASC Literature	\$			\$
627.5	H&I Literature Expense	\$275.00			\$
603	RCM Mileage	\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	\$
627	Literature (H&I)	\$	570	H & I Donation	\$
628	Additional Schedules	\$	590	H&I Literature Income	\$275.00
		\$			
		\$			\$
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Ending Balance		ASC	\$
		H&I	\$
		Total Balance in Checking	\$

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the “We” version of the Serenity Prayer

REMINDER: New GSR Orientation will now be at 6:30pm

Important Dates for November 2016, plus more.....

- **ASC Meeting: Dec 7th, 7pm**, Sierra 2, 2791 24th Street, Sacramento, CA 95818 (1st Wed)
- **COS Women’s Merchandise Committee Mtg, Weds, Nov 9th, 6:30pm**, Heritage Oaks, 4300 Auburn Blvd., Room 104c, Sacramento 95821 (2nd Wed)
- **Admin Meeting: Nov 16th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed)
- **Outreach Task Group Meeting: Nov 7th, 7pm**, 2929 Mather Field Rd., Rancho Cordova 95670 (Mon immediately following ASC) , (Straw Hat Pizza)
- **H & I Task Group: Nov 21st, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Mon)
- **Public Relations Task Group: Nov 22th, 7pm** Starbucks, Alhambra & N St, Sacramento, CA (4thTue)
- **Celebration of Service Event (w/ ARANA): Dec 10th, 12-5 pm**, 1615 Morse Ave, Sacramento, CA 95825 (Lutheran Church of the Good Shepherd)

Approved Workshop/Training Schedule for SacFNA

Month	Workshop/Training or ASC-Required Task	Scheduled Presenter/Facilitator
November 2016	ASC Guidelines Presentation and Approval	Nina P.
December 2016	GSR is a 2-Way Street	Dave M.
January 2017	How to Read a Treasurer’s Report	Lisa R.

Admin Position	Name	Email	Elected	Term	Sep	Oct	Nov
01-Chair	David M	chair.sacfna@gmail.com	02/03/2016	Jan 2017	X	X	
02-Vice-Chair	Leonard Y	vicechair.sacfna@gmail.com	01/06/2016	Jan 2017	X	X	
03-Admin Assistant	Christina R.	adm.assist.sacfna@gmail.com	06/01/2016	Jan 2017	X	X	
04-Policy and Procedure	Nina P	policyprocedure.sacfna@gmail.com	02/03/2016	Jan 2017	X	X	
05-PR Coordinator	Nick	pr.sacfna@gmail.com	02/03/2016	Jan 2017	X	X	
06-Senior RCM	Zandra	rcm.sr.sacfna@gmail.com	07/06/2016	July 2017	X	X	
07-Junior RCM	La Fonda	rcm.jr.sacfna@gmail.com	07/06/2016	July 2017	X	X	
08-Treasurer	Lisa C.	treasurer.sacfna@gmail.com	08/03/2016	July 2016	X	X	
09-Asst. Treasurer	Julie L.	assist_treasurer.sacfna@gmail.com	09/07/2016	July 2017		X	

Task Leaders	Name	Email	Elected	Term	Sep	Oct	Nov
10-Literature Task Leader	Jan	literature.sacfna@gmail.com	07/06/2016	July 2017	X	X	
11-Asst. Literature Task Leader	Marcie	assist.literature.sacfna@gmail.com	07/06/2016	July 2017	X	X	
12-H&I Task Leader	Leslie F	h.i.sacfna@gmail.com	10/03/2016	Oct 2016	X	X	
13-Phoneline Task Leader	Gilbert	phoneline.sacfna@gmail.com	10/03/2016	Oct 2016	X	X	
14-Schedule Task Leader		schedules.sacfna@gmail.com		Oct 2016	X	X	
15-Outreach Task Leader		outreach.sacfna@gmail.com		Oct 2016	X	X	
16-Activities Liaison		activities.sacfna@gmail.com		Oct 2016	X	X	
17-Unity Day Task Leader		unityday.sacfna@gmail.com		Oct 2016			
18-Webservant Task Leader	Gabor	webservant.sacfna@gmail.com	10/03/2016	Oct 2016	X	X	
19-Volunteer Coordinator		vc.sacfna@gmail.com		Oct 2016	X	X	
20-Coffee Person	Leah		01/08/2014	Jan 2015	X	X	

Group Num	Meeting name	Days	Address and time	Meeting Type	SEP	OCT	NOV	Comments
Multi Meetings								
01	Recovery is Real	Multi	Sunday, 9am, 417 Main St., Woodland Sunday, 6pm, 100 Woodland Ave., Woodland Tuesday, 6pm, 100 Woodland Ave., Woodland Wednesday, 6 pm, 100 Woodland Ave., Woodland Friday, 5 pm, 100 Woodland Ave., Woodland Saturday, Noon, 100 Woodland Ave., Woodland Saturday, 6pm, 100 Woodland Ave., Woodland	Sun 9am Sun 6pm Mon 6pm M Tue 1 hr, CL Wed 1 hr, BS Fri 6pm Sat 6pm, Sun5pm	x	x		
02	Over the Rainbow	Multi	Tue, 7 pm, 1927 L St., Sac Sunday, 7 pm, 1927 L St., Sac Thursday, 6:45pm, 1927 L.St., Sac	LGBT, 1hr all mtgs		x		
03	Elk Grove Home Group	Multi	8170 Laguna Blvd., Ste 107 Tuesday, 7:30 pm Thursday and Friday 7 pm	Tues , 1 hr Thur BS, 1 hr Fri 1 hr	x	x		
04	New Beginnings	Multi	515 2nd St, Woodland Corner of 2nd and Lincoln Sunday 6p-7p, Women Sunday 7:30pm open Monday, Wednesday, Thursday 7:30 PM LAST Monday 7:30 pm- 9 pm Tuesday and Thursday at noon	Sun W 6p-7p Sun open 1 hr Mon W 1hr Tue,Thu Noon 1hr Wed 1 hr CL, Thu TD 1hr Last Mon of Month 7:30p-9p	x	x		
07	New Way of Life	Multi	Sun, 8:00pm, 7595 Center Parkway, Sac Fri, 9:10:00pm, 7595 Center Parkway, Sac	Sun 1hr Fri 1hr		x		
08	Recovery on Benita	Multi	Monday, 7:00 pm - 2201 Benita Drive, RC Thursday 7:00 pm - 2201 Benita Dr., RC Saturday 8:00 pm - 2201 Benita Dr., RC	Mon Lit/Spkr 1hr Thur Sat	x	x		
21	Galt Fellowship	Multi	Wednesday & Friday 6:00pm-7:00pm, 571 C Street, Galt	1 Hr	x	x		
31	Clunie Group	Multi	Monday-Friday, Noon, 2620 Capitol Ave, Sacramento	Mon BS, 1hr Tue 1 hr, NC on 3rd Tuesdays Wed-Fri 1 hr	x	x		
33	Oak Park Fellowship	Multi	Tuesday, 6:00 pm, 3425 Martin L. King Jr. Blvd. Wednesday, 6 pm, 3425 Martin L. King Jr. Blvd. Friday, 6 pm, 3425 Martin L. King Jr. Blvd.	Tue Wed W Fri BS	x	x		
38	Through The Gate	Multi	Wednesday 7:00pm - 2721 Barbera Way, RC Sunday 7:00p-8:30p - 2721 Barbera Way, RC 2801 C Aramon Dr	Wed Sun BD Wkly		x		
55	Hump Day Hope	Multi	Tuesday, Noon, 4445 Fruitridge Rd, Sac Wednesday, Noon, 4445 Fruitridge Rd, Sac Thursday, Noon, 4445 Fruitridge Rd, Sac	Tue 1hr Wed BS 1hr Thur 1hr	x	x		

Group Num	Meeting name	Days	Address and time	Meeting Type	SEP	OCT	NOV	Comments
65	Group 55	Multi	Mon, Wed, Fri 12:00pm, 4400 58th St., Sac	Mon TD Wed Speaker Fri BS	x	x		
67	Getting it Right Downtown	Multi	1017 10th St, Sac Monday, Wednesday, Friday 8:00am Tuesdays and Thursdays Cesar Chavez Park . When raining check the Coffee Shop	Mon Spk 1hr Tues JFT 1hr Wed JFT 1hr ThurJFT 1hr Fri D 1hr	x	x		
87	Take a Break to Recover	Multi	11:00am -12:30pm Mon, Tue, Thu, & Fri 720 7th Str, 2nd Flr, Sacramento 95814	Mom -IP Tue - JFT	x	x		
			Number Attended		11	14	0	
			Total Meetings this month		14	14	15	
			Sunday					
06	Surrender for Serenity	Sun	5:30 pm, 2201 Benita Dr., Rancho Cordova	1 hr, D	x	x		
39	Stepping Stones	Sun	6:00 pm, 9270 Bruceville Rd., Sac	Spk, D, 1.5 hrs	x	x		
81	Why it Works	Sun	4:00pm - 1500 N. A. St., Sac	1 hr, BS	x	x		
84	Ground Zero	Sun	6pm - 1500 A St, Sacramento	1 hr				
93	The Morning Wake Up	Sun	8 - 9 am 5321 Stockton Blvd, Sac	1 hr	x	x		
			Number Attended		4	4	0	
			Total Meetings this month		5	5	5	
			Monday					
10	Time and Change	Mon	7:00 pm - 2620 Capitol Ave, Sacramento	T, D, 1 hr, NWA	x	x		
12	Cope Without Dope	Mon	7:00 pm - 8890 Gerbers Rd., Sac	1 hr	x	x		
17	Giving It away on James Way	Mon	7:00 pm- 5673 James Way Sacramento 95822	1hr				
28	Clean & Full of Recovery	Mon	7:00 pm, 1701 L Street, Sac	1hr	x	x		
46	Life After Dope	Mon	7:00 pm, 450 W El Camino, Nor Sac, near Northgate Blvd	Discussion, No CC, 1 hr	x	x		
51	Off 99 @ Saybrook	Mon	6:30 pm, 4390 47th Ave, Sac	1 hr 2nd Mon BS	x	x		

Group Num	Meeting name	Days	Address and time	Meeting Type	SEP	OCT	NOV	Comments
66	Monday night grab bag	Mon	6:00pm- 9145 Franklin Blvd, Elk Grove, CA 95758	1 hr Grab Bag/ JFT		x		
86	Boulevard Court Recovery	Mon	7pm- 8:15 pm 5321 Stockton blvd, Sacto,CA 95820 Blvd Court Community Rm		x	x		
			Number Attended		6	7	0	
			Total Meetings this month		8	8	8	
			Tuesday					
11	No Frills	Tue	7:00 pm - 10497 Coloma Rd., RC	No CC	x	x		
44	The Highlands Group	Tue	7:00 pm - 6010 34th Street, North Highlands	CL, 1 hr, no children please	x			
			Number Attended		2	1	0	
			Total Meetings this month		2	2	2	
			Wednesday					
72	South Side Group	Wed	8:00pm-9:00pm, 4445 Fruitridge Rd.Sac	CNDLT-Spkr 1 Hr	x	x		
82	Welcome Home Men	Wed	7:30pm 8247 E. Stockton Blvd, Suite 2A Sacramento	M	x			
94	Strength in Diversity	Wed	7 PM 9249 Folsom Blvd, Rancho Cordova ,CA 95826	V, 1hr, NKP	x			
			Number Attended		3	1	0	
			Total Meetings this month		3	3	3	
			Thursday					
16	Courage to Change	Thu	6:00 pm - 3555 3rd Ave, Oak Park	1 hr 30 min	x	x		
50	Ounce of Hope	Thu	7:30 pm - 2450 Meadowview RD, Sac	1 hr	x	x		
60	South Sac Recovery	Thu	7:00pm - 3900 47th Ave., enter at rear on Martin Luther King	1 hr	x	x		
62	Happy Hour	Thu	5:22 pm 1820 28th St, Sac	1 Hr	x	x		
95	Women Off Broadway	Thu	5:30 - 6:30 PM 3101 First Ave.,Sac	1 Hr W	x			

Group Num	Meeting name	Days	Address and time	Meeting Type	SEP	OCT	NOV	Comments
			Number Attended		4	4	0	
			Total Meetings this month		4	5	5	
			Friday					
18	Recovery Connection	Fri	7:00 pm - 2101 Zinfandel, RC	Birthday every week	x	x		
19	Friday Night South Sac	Fri	8:00 pm - 5321 Stockton Blvd, Sac	1 hr 15 min	x	x		
20	Natomas Group	Fri	7:00 pm - 3500 Mobile Way., Sac	Last Fri - JFT/Birthday				
64	Keeping It Real	Fri	6:00 pm -2620 Capitol Ave., Sac	1 hr	x	x		
83	12 Steps to Freedom	Fri	7:00pm - 3900 47th Ave, Sac - 2nd Fri of every month is a potluck.	1 Hr	x	x		
88	NeverAlone, Never Again	Fri	7:00pm -8:30pm 5836 Dudley Blvd -	1st Fri- Chair 2nd Fri - Book 3rd Fri - Chair	x	x		
			Number Attended		4	5	0	
			Total Meetings this month		5	6	6	
			Saturday					
05	Saturday Night Live Elk Grove	Sat	Saturday 8:00pm-9:15p 9270 Bruceville Road Elk Grove	1hr 15min	x			
09	Midnight Experience	Sat	11:45pm- 1am - 4641 Marconi Ave, Sacramento	1hr 15min		x		
22	E Street Book Study	Sat	10:00 am - 2620 Capitol Ave., Sac	BS, NWA, 1 hr	x	x		
23	Woman to Woman	Sat	10:00 am - 2829 Watt Ave. Room 4, Sac	W	x	x		
25	Saturday Night Traditions	Sat	7:00 pm - 2529 K St. Sac		x	x		
41	Learning to Care	Sat	10 am, 1615 Morse Ave, Sac 95864 Lutheran Church, Arden and Morse Ave.	M	x	x		
43	TU Women	Sat	Noon - 3900 Martin Luther King, Sac	W	x	x		
79	Quest for Serenity II	Sat	7:00pm - 3900 Martin Luther King, Sac	1 hr		x		
			Number Attended		5	7	0	
			Total Meetings this month		6	8	8	

Group Num	Meeting name	Days	Address and time	Meeting Type	SEP	OCT	NOV	Comments
			Monthly Number Attended		39	43	0	
			Monthly Total Meetings		47	51	52	
			Quorum = 50%+1 of meetings rounded up		25	23	1	
			Percent Attended Current Month		83.0%	84.3%	0.0%	

Sacramento Fellowship of Narcotics Anonymous
Area Service Committee Minutes for **October 5, 2016**

REMINDER: New GSR Orientation will now be at 6:30pm

I. Call to Order at Sierra 2 Center, 2741 24th St, Sacramento at 7:00pm

II. Prayers & Principles

- A. NA Service Prayer – “God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction.” – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

III. Roll Call/Minutes/Proposals - 7th Tradition Basket will be passed around during Roll.

- A. Roll Call – Group Reports, Roll Call, Suggestions for Brainstorming, Recovery Birthdays, Verify Quorum
- B. Approval of Minutes from September 7, 2016- APPROVED
- C. Proposals

IV. Elections

- 1. H&I Task Leader- Leslie –APPROVED
- 2. Phoneline Task Leader- Gilbert- APPROVED
- 3. Schedule Task Leader- Amy- Declined, Rhonda- Declined **OPEN**
- 4. Outreach Task Leader- Javier- Declined Kim- Declined **OPEN**
- 5. Activities Liaison- Postponed until November due to Guidelines change
- 6. Webservant Task Leader- Gabor- APPROVED
- 7. Volunteer Coordinator- Deb- Declined **OPEN**

V. Break – 10 minutes

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (includes Literature, Schedules,
Treasury, Web)

Policy & Procedures

PR Coordinator (includes Helpline, H&I)

Vice Chair (includes Activities, Outreach, Unity
Day, VC)

RCMs

Treasurer

Admin Assistant

Please read written reports. We'll discuss only select items and ask for your questions.

VII. Brainstorming and Dialogue

- Recommended Guideline Changes to be reviewed by ASC, and Discussion, if needed. Only those pages with guideline changes are attached at the end of this agenda.
- Clarity Statement- Many like using the Clarity Statement in meetings as a learning tool
- Using the word sober in the meeting
- COS donated \$49.00 from their event.

VIII. Additional Proposals

IX. Update from ASC Treasurer –

Beginning Balance October 2016		Available Funds for ASC	\$6,942.50
Beginning Balance October 2016		Available Funds for H&I	\$2,573.84

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
614	Agenda Copies	\$77.30	520	Donations from groups	\$470.39
618	Storage Rental		560	7th Tradition at ASC	\$41.00
601	Regional donation	\$75.00	540	Donations for Coffee	\$4.40
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650	Phone lines	\$30.95	551	COS Acitivity-seventh tradition	\$49.10
616	Admin Supplies				
619	ASC Literature	\$2,412.94			
627.5	H&I Literature Expense	\$275.00			
614	Coffee Supplies				
643	Laughs Unlimited				
603	RCM Mileage to RSC	\$20.00			
				Total Income at ASC	\$1,864.14
				Balance of Inc/Exp @	(\$1,698.04)
	Total Expenses	\$3,562.18		Ending Balance	\$5,244.46

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
627	Literature (H&I)	\$810.31	570	H & I Donation	\$239.74
628	Additional Schedules	\$10.00	590	H&I Literature Income	\$275.00
				Total Income at ASC	\$514.74
				Balance of Inc/Exp @	(\$305.57)
	Total Expenses	\$820.31		Ending Balance	\$2,268.27

Ending Balance		ASC	\$5,244.46
		H&I	\$2,268.27
		Total Balance in Checking	\$7,512.73

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the "We" version of the Serenity Prayer

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- **Admin Meeting: Oct 19th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed)
- **Outreach Task Group Meeting: Oct 10th, 7pm**, (Straw Hat Pizza) 2929 Mather Field Rd., Rancho Cordova 95670 (2ndMon)
- **H & I Task Group: Oct 17th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Mon)
- **Public Relations Task Group: Oct 25th, 7pm** Starbucks Alhambra & N St, Sacramento, CA (4thTue)
- **Celebration of Service Event (w/ ARANA): Dec 10th, 12-5 pm**, 1615 Morse Ave, Sacramento, CA 95825 (Lutheran Church of the Good Shepherd)
- **3-Day Longtimer's Round Up October 14-15-16 4pm-9pm** 940 Eleanor Avenue, Sacramento, CA 95815
- **Life After Dope Dress Up & Show Up Pot Luck & Speaker Meeting, Oct. 24,2016**, 450 El Camino Ave, Sacramento, CA 95833

Approved Workshop/Training Schedule for SacFNA

Month	Workshop/Training or ASC-Required Task	Scheduled Presenter/Facilitator
October 2016	Task Group Leader Elections	Dave M./Nina
November 2016	ASC Guidelines Presentation and Approval	Nina P.
December 2016	GSR is a 2-Way Street	Dave M.
January 2017	How to Read a Treasurer's Report	Lisa R.

ADMIN REPORTS:

Chair Report

Thank you for those of you who are participating 100% at the ASC meetings, and acting as a liaison between your group and ASC. Please understand that it is important for us to stay on task so we are able to complete our Area's business in the allotted time.

Leonard and I are always interested in hearing any suggestions or concerns you have regarding our ASC or the Sacramento Fellowship as a whole.

Dave M.

- **Literature**

Hello,

SacFNA is selling the new Traditions book, "Guiding Principles" for \$12.75. If you would like to order a copy, please write it in on your literature order form. Also, I'm asking for \$20.00 gas to pick up literature at the RSO when the RCMs cannot pick it up. This is half the cost of shipping the literature, so it will save our Area money.

Thank you for letting me be of service.

Jan S.

- **Schedules**

Position Open

- **Treasurer's Report**

Hi All- Julie and I have been added as signers on the bank account and both attended Admin. We will be conducting an audit of 2015 financial records that were not previously finalized at the next Admin meeting. Leonard will help gather any documents that aren't in the treasurers records. We provided Leslie with printing receipt so that she can research alternative vendors and secure more competitive pricing for the schedules.

Best,

Lisa

- **Web Servant**

Hi Everyone,

This month I worked on updating the schedule with some meeting changes and removed outdated events from the Activities page.

Just a quick reminder, if you have an upcoming event, please send us a softcopy.

A pleasure to being in service,

Gabor

Vice Chair Report

Hi Everyone,

This month I got to attend Admin. Took part in the approval of the guidelines to be presented to area to be approved. I also met w/ Jan at the Storage place to have her put on as having access to unit.

I am always available by phone or E-mail if you need to contact me.

Thanks for letting be of service,

Leonard

- **Activities**

Position Open

- **Outreach**

No report.

- **Volunteer Task Leader**

No report.

Admin Assistant Report

I want to let everyone know that I may not run for this position again in January. I will be going back to school and I am not sure of days and times my classes will be. If you are looking to get involved in service this is the position for you. Please feel free to contact me and I can explain what your responsibilities of this position.

Thank you for allowing me to be of service,

Christina R

Policy and Procedure Report

I attended the Admin meeting and incorporated the SacFNA Guidelines with the changes that we reviewed with the GSRs in the October ASC. The Guidelines are presented today for final GSR approval. A hard copy is provided for each table for your reference, pending your final approval at the November 9, ASC meeting.

Note: The official "approved" Guidelines will be posted to the SacFNA Website after our November 9, 2016 meeting.

Summary of What's Changed?

Changes in the GUIDELINES include the following:

- Section Four, Article III - added more detail about area member requirements.
- Section Five, Article II - added voting card colors for clarity.
- Section Five, Item F (NEW), Article III - clarified voting process if no opposition.
- Section Six, Article II - changed "Business" to "Proposals"
- Section Six, Article III (NEW) - Added policies for Activities sponsored by groups, single point of accountability, & role of the Activities Liaison.
- Section Seven, Article I, and Article II - added new responsibilities to various Admin Officers duties (see highlights) for P.O. Box, Storage, publishing records of donations including H&I, learning QuickBooks; and tracking literature orders. Removed Group Orientation responsibility from Policy and Procedures, and clarified Jr. RCM is responsible for this duty. Also, clarified difference between GSR "Service Packet" used at group orientation vs. Group "Starter Pack" purchased and provided by ASC for new groups.
- Section Seven, Article III - clarified audit oversight by two admin members.
- Section Eight, Article III, Item D - explained what simple majority means. Item D, increased ineligibility from six to 12 months.
- Section Ten, Article I, clarified process for approving and posting flyers; Article II, removed duplicated Item.
- Appendix C - Added Treasure to provide group reports, including H&I donations. in January & June.

Changes in the SERVICE STRUCTURE include the following:

- Revised Activities Liaison role & responsibilities to assist Groups, (who will now take the lead and nominate a single point of accountability), to develop and implement approved activities.
- Activities Liaison will ensure groups understand and perform the required coordination tasks, including preparing and proposing a budget on the approved ASC activity proposal for, necessary to implement an approved activity. Added Reference to Guidelines

Cordially,

Nina P.

Public Relations Report

Hello everyone!

I do not have much to report. I have been attending the outreach meeting for the planning of celebration of service.

Next month our literature person will take schedules to the facilities that requested them at Recovery Happens in September.

I am still looking for a replacement PR coordinator, as I will not be taking another term in January.

Thank you for allowing me to be of service.

Nick J.

• Phonenumber Report

There were 32 calls to the helpline from October 1st to October 25th, 2016. All calls were forwarded to a volunteer, there were no abandoned calls reported by the machine. There were 4 messages to the system, 3 of which were hang ups by the caller. There was 1 message from a college student looking for information, I was able to get back to her and help her out. The machine also reported 3 missed calls over the past month. The machine does categorize a call as missed when the caller chooses the option to listen to the recordings rather than have their call transferred to a live person. Therefore, the missed calls may be people listening to the meeting recordings.

I also updated the meeting recordings on the machine. They are now current to the latest printed schedule.

Gilbert C.

• H & I Report

Good Evening Everyone,

These facilities we are in need of Coordinators and/or Volunteers:

- Cache Creek needs:
 - A Facility Coordinator -
- Job Corp needs:
 - A Facility Coordinator -
- RCCC needs:
 - A Facility Coordinator -
 - Volunteers -The 3rd Thursday on Men's-Honor side and the first Tuesday Men's lockdown are still open.
- Sacramento County Mental Institution needs:
 - A Facility Coordinator -
- Walters House needs:
 - A Facility Coordinator -
 - Yolo County Main Jail needs:
 - Is in need of a woman volunteer for the woman's side and a man volunteer to go into the men's side.
- Yolo Juvenile Hall needs:
 - A Facility Coordinator -

H&I Guidelines for a Facility Coordinator:

Facility Coordinator: Suggested clean time requirement a minimum of one year or whatever is required by the facility, plus six months prior participation as an H&I volunteer. Responsibilities of the position include:

- Serves as a mentor for any new volunteers; informs volunteers of the procedures for conducting the meeting and ensures that the meetings are conducted in accordance with the policies of the Working Group and the rules of the facility.
- Acts as a liaison between the Working Group and the facility.
- Ensures a regular schedule of volunteers for each meeting in the facility.

- Maintains current volunteer contact information and ensures that the Working Group Secretary is given that information for the Working Group records.
- Keeps all volunteers informed of any facility rule changes.
- Attends the Working Group meeting and presents a report. If unable to attend the meeting, the Coordinator will provide a report to the Task Leader or Co-Task Leader.
- Notifies the facility and/or volunteers in the event of a meeting cancellation.
- Finds a replacement or assumes the responsibilities for a volunteer unable to fill his/her commitment.
- Coordinates and maintains proper clearances as required by the facility for all volunteers.
- Establishes a meeting format (e.g. speaker meeting, Q&A, literature study).
- Accepts responsibility for the conduct of volunteers attending the meeting.
- Reports to Task Leader all incidents of inappropriate behavior of volunteers from the facilities.
- Ensures that current information is on file with the Secretary including:
 1. Facility volunteer list containing contact numbers and clean dates
 2. How volunteers are scheduled
 3. Facility contact personnel and numbers
 4. Facility applications if required
 5. Facility rules and regulations that apply to H&I volunteers and any other information pertinent to the facility

The H&I Task Group is in need of volunteers to help with becoming Coordinators the facilities listed above. The current Coordinators have been doing the job for years and would like, not to abandon the facility, but to literally take a break from being the Coordinator. We welcome any recovering addicts who want to be of service to Hospitals and Institutions. You can come and visit our meeting on the third Monday of each month in room 12 in this same location. H&I truly carries out our primary purpose and is a great way to give back. Our next meeting is November 21st, 2016.

We also are in need of an **H&I Co-Task Leader**.

H&I Guidelines for a Co-Task Leader:

Co-Task Leader: Suggested clean time requirement of two years. Responsibilities of the position include:

- Assumes the duties of Task Leader in the Task Leader's absence.
- If the office of Task Leader should become vacant, the Co-Task Leader assumes the duties until a Task Leader is elected or appointed according to the SacFNA-ASC Guidelines.
- Works closely with the Task Leader to become familiar with all aspects of the Task Leader's responsibilities.
- Supports facility coordinators efforts to recruit volunteers.
- Finds appropriate placement for new volunteers wishing to do H & I service.
- Serves as temporary facility coordinator in the event of a vacated position.

The Sacramento Mail Jail Coordinator was notified that the Jail will now use a Personnel Driver's License or California ID as the means for access and all issued ID will be collected. The Coordinator will contact the Jail and verify the letter is real. Only one new applicant received the letter that we know of.

I have placed the "**Books for Crooks Proposed Budget**" on a separate sheet with last year's Actuals. We are looking at different venues that have better parking than the Church at 26th and K Street.

The Task Group will also be doing an H&I Guideline Review and will ask the ASC Body for Approval when they are finished.

Also, Since PR is not using the Schedules that were ordered for them, I ask that we decrease the number of ordered Schedules down to 4200 to cut the costs and we limit the number a Group gets to save some money for the body of the ASC. When attending meetings, I sometimes see more than 20 – 30 schedules left over from previous months. Seems to be wasteful.

In Service,
Leslie F.

RCM's Report

Good Evening Area!

I was unable to attend the RSC in Fairfield last month, but our wonderful Jr. RCM La Fonda went down there and represented SacFNA for us. I will share with you what was in the minutes at the RSC.

The Fellowship Services Team (FST) would love to put together an **NA101** hosted in any of our areas. What is NA101 you ask? NA101 is an all-day event, hosted by our area and put on by the region, with the region covering all costs, including facility, food, insurance, etc. All they ask is that the area provides a Pot Luck lunch and has volunteers to assist with hosting the event: set-up, clean-up, running errands, coffee, etc. They will have FST members, Regional Pool Members and even RCMS assist in putting on interactive workshops on topics of the Area Service Committee's (ASC) choice. Here are the topics available plus if they don't have a topic we want they will create a workshop of our area's needs.

NCRSC WORKSHOP MENU

Building Strong Home Groups: this workshop is meant to help NA members strengthen their home groups

Collaboration: collaboration is working together to achieve a common goal. We discuss and understand collaboration as an action principle and an integral part of our service system

Communication: our service structure depends on the integrity and effectiveness of our communications

Consensus Based Decision Making (CBDM): workshop shows a cooperative process for making decisions in which everyone consents to the decisions of the group

Disruptive Behavior/Atmosphere of Recovery: workshop is meant to help groups fulfill the responsibility of welcoming members without allowing an individual to threaten the safety of those attending a meeting

Environmental Scanning: look at two types of scanning, internal and external

Fund Flow in Na: how our money is used and how we can help

Group Conscience: this session provides opportunities to discuss principles of group conscience and delegation as they apply to decision-making and accountability for all NA services

H&I Fire Camps Presentation: bringing our message of hope and promise of freedom to inmate fire-fighting crews

H&I Sponsorship Behind the Walls: reviewing guidelines and generating support

H&I Training Guide: educating and reviewing the training needed to do H&I meetings

Interacting with the Public and Representing NA at PR Booths: (description in title)

Invest in Our Vision: review of IP No. 24 Money Matters, Self-Support in NA and IP No. 28 Funding NA Services

Leadership: roles, qualities, and practice of leadership in NA

NA Helplines: Carrying the message, one call at a time: session provides opportunities to discuss underlying PR principles with our helpline efforts. In small groups participants will discuss how to respond to various types of calls and present skits on various scenarios

Newcomer Orientation: Training for Future Panelists: workshop provides training and materials for holding Newcomer Orientations. It covers topics such as religion vs. spirituality, sponsorship, sharing in NA meetings, etc. Participants will prepare to serve on panels

Our Freedom; Our Responsibility: responsibility for fulfilling our primary purpose lies with us. Service is vital to recovery

Planning Basics Workshop: this session is intended to give participants an overview of the planning process (scanning, prioritizing, setting goals, developing action plans and monitoring efforts), small groups will discuss two common issues, collaborate in the creation of an action plan, and present their plan to the whole group

Social Media: how our principles can be applied to these social networking tools

Understanding our Finances: Reading, creating and reporting on Finances in NA, including bank reconciliations, budget to actual reports, creating a budget, and more. This is a workshop for Non-Finance members to understand those mysterious reports.

The NCCNA Committee is reporting that we are 6 months out from NCCNA 39 and they are officially asking the areas of Northern California to begin the process of submitting bids for NCCNA 40 in San Jose. They are taking bids for the following committees: Host, Registration and Program. For an area to submit a bid it must come as a written request from the area signed by the area chair. Bids can be brought to the RSC or mailed to the RSO, Attention NCCNA 40 Bid. The official date that registration will open in November 1st additional information is available at www.norclana.org/nccna.

The following dates have been approved for the Training Days and Stuffing Party for NCCNA

March 12th – Program Training Day - 1:00pm @3105 Willow Pass Road, Bay Point, CA

March 25th – Registration Training Day – 12:00pm @ 1212 High Street, Auburn, CA

April 1st – Host Training Day – 12:00pm – 6201 Spruce Avenue, Sacramento, CA

April 9th – Stuffing Party – 10:00am at NCRSO – 1820 Walters Court, Fairfield, CA

CIRCLE OF SISTERS (COS)

If you are interested in being of service the COS currently have three vacant positions

- Vice Chair
- Assistant Treasurer
- Member at Large #3

Anyone interested in qualifying can do so at the November 6th meeting @ 10:00am at 1820 Walters Court, Fairfield, CA

That's a wrap!

Thank you for letting us be of service,

Zandra & La Fonda ☐

H&I Task Groups' "Books for Crooks" Proposal Budget

Proposed Budget Books for Crooks 2017				
	Projected Expenses	Projected Income	Actual Expenses	Actual Income
Rent	\$150			
Books	\$1,200	\$1,200		
Flyers	\$50.00			
Shirts	\$550.00	\$750.00		
Silent Auction		\$50.00		
Donations		\$50.00		
7th Tradition		\$50.00		
BOE Taxes				
Money Order				
TOTAL:	\$1,950.00	\$2,100.00		

Proposed Budget vs Actuals Books for Crooks 2016				
	PROJECTED EXPENSES	PROJECTED INCOME	ACTUAL EXPENSES	ACTUAL INCOME
RENT	\$150.00	0	\$50.00	
BOOKS	\$1,200.00	\$1,200.00	\$1,725.76	\$1,725.76
FLYERS	\$50.00	0		
SHIRTS	\$500.00	\$700.00	\$549.00	\$780.00
SILENT AUCTION		\$50.00		\$501.50
DONATIONS		\$30.00		\$308.00
7th TRAD		\$30.00		\$83.00
PENS				\$105.00
MONEY ORDER			\$11.00	
BOE Taxes			\$62.00	
TOTAL	\$1,900.00	\$2,010.00	\$2,397.76	\$3,503.26